## Let's Talk Applications & Resumes



Your resume or employment application is the first step toward making a good impression and getting called back for an interview. Our workshop will help you develop a resume or application that gets noticed and stands out from the crowd! This workshop will cover:

- How to develop your resume and complete a job application.
- What information should be included?
- How to make the best impression when applying for a job.
- Have any other questions about resumes or applications? Let's talk about them!

Monday, May 12, 2025

9:00 a.m. to 10:30 a.m.



3117 Civic Circle Blvd., Suite B Marion, Illinois 62959

For more information, call 618-998-9570.

The American Job Center SI is a proud member of the American Job Center network, and an Illinois workNet partner. Equal Opportunity Employer/Program. Auxiliary aids are available upon request to individuals with disabilities. For those who do not use traditional print this information is available electronically. For specific access information please contact (Voice) 618-998-0970, ext. 215, (TTY Video Phone #) 618-364-8133, or TammyKirk@mantracon.org.

