Evaluation WorkGroup

Date: January 4, 2024

Time: 10:30 am – 11:30 am

**Location:** Online

Chair: Dr. Kathy Olesen-Tracey

# Members:

Dr. Kathy Olesen-Tracey, ICCB| Mr. Wolfgang Arterberry, IDHS| Mr. Tory Davis, IDES | Mr. Mark Burgess, DCEO | Mr. Tony Fuhrman, IWP |Ms. Ewa Gallagher, IDES |

# Staff:

Dr. Aime´e Julian | Dr. Brian Richard | Ms. Molly Cook | Ms. Coryn Barger

| Time | Item | Presenter |
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| 5 min. | Welcome | Kathy Olesen-Tracey | |
| 20 min. | Professional Development Discussion   * We discussed a practical application/how to webinar at our last meeting.   + Update from Wolfgang Arterberry on DRS use of Evaluation Toolkit   + Discuss speakers   + We discussed the potential of a panel discussion webinar at our last meeting.   + We discussed hosting the webinar sometime in February or March. Should we align it with the WIOA Summit? | Kathy Olesen-Tracey | |
| 5 min | Dissemination Update   * Has the toolkit been shared on other sites since our last meeting:   + ICCB   + DCEO – The Evaluation Toolkit is now on Illinois workNet.   + DHS   + IDES * Molly Cook sent an email to all One Stop Operators in October. * The toolkit was added as a Self-Assessment resource [here](https://www.illinoisworknet.com/WIOA/RegPlanning/Pages/RegionalPlanning.aspx). * Are there other places we should focus on sharing the toolkit? | Kathy Olesen-Tracey | |
| 10 min. | Identifying use of the toolkit  Potential strategies:   * Data analytics * Annual survey |  | |
| 10 min. | CIC Policy Process Update  The CIC has been working on updating a policy process graphic. A section of the graphic contains Evaluation with a suggestion of utilizing the Evaluation Toolkit. | Aime’e Julian  Molly Cook | |
| 5 min. | Next Steps   * Next meeting: April 4, 2024, 10:30-11:30am | Kathy Olesen-Tracey | |
| 5 min | Conclusion | Kathy Olesen-Tracey | |

**The Evaluation Workgroup Charges include:**

* Evaluation Design. Created an evaluation framework for the WIOA system including evaluation elements of policies, programs, and processes with the application of an equity lens. Created or overseen by the IWIB to be used by the WIOA system.​

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* Evaluation Outcomes. Promote the use of the evaluation framework by the system.

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* Continuous Improvement at Local Level. Review the data from the evaluation model and information provided by the CIC. Adapt evaluation frameworks and dissemination of information as appropriate. ​

* Priority Activities. Adapt priority activities of the workgroup to remain in step with the CIC.

**The priorities include:**

1. Pilot test the framework on a policy, process and program. Real world application ​

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1. Disseminate  Promote the use of the evaluation process to WIOA partners and key stakeholders.  ​

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1. Adopt evaluation processes based on data provided by the CIC to ensure processes remain valid and leads to continuous improvement.