

CPTP LEADERSHIP MEETING



Date: 7/29/2024

Time: 3:00-4:00 PM

Location: Zoom

Attendees: David Friedman, Marci Johnson, Mark Lohman, Kraig Kisting, Antonio Gomez, Elizabeth Yotter

Item
<p>Welcome and Roll Call</p> <p>Antonio Gomez welcomed the Career Pathways for Targeted Populations (CPTP) Leadership Monthly Meeting members.</p> <p>A full quorum was present.</p>
<p>Approve Previous Minutes</p> <ul style="list-style-type: none"> - Approve Minutes from June 24, 2024, CPTP Leadership Monthly Meeting <p>A motion was called to approve the minutes from the June 24, 2024, CPTP Leadership Monthly Meeting. Kraig Kisting started the motion. Marci Johnson seconded the motion. The meeting minutes were accepted into the public record.</p>
<p>Fall Quarterly Planning (Justice-Impacted)</p> <p>Review agenda, make any adjustments</p> <p>Gomez reviewed the Fall Quarterly Meeting Agenda in its current draft. Elizabeth Yotter presented speaker updates.</p> <p>Kisting, regarding tours, brought up the plans that were scrapped to tour a Decatur Department of Corrections (DOC) facility. The Justice-Impacted Workgroup had expressed concern with this tour since it may negatively affect members with lived experience. Kisting asked that DOC facilities be prioritized in the future as they are an important player in Justice-Impacted Employment. He asked, however, that it be made very clear to participants that those tours are optional. He also asked that in the future, CPTP Leadership be more involved in prioritizing quarterly tours.</p> <p>Kisting requested success stories be added to the agenda. Yotter replied that William Ditty will bring success stories either virtually or pre-recorded.</p> <p>Yotter said that the speakers will most likely not have slide decks. Friedman asked that they at least have an agenda of their talking points to avoid meandering. Johnson asked that contact information be added to the slide show. Yotter is to meet with Debbie Wright on 7/30 to discuss</p>

her presentation. Kistingler asked that primer questions be prepared by the Illinois Center for Specialized Professional Support (ICSPS). Lohman asked Yotter to give the group some guidance on what questions speakers would be comfortable answering. Lohman asked if Rocki Wilkerson had been informed of the CPTP Quarterly. Yotter replied that she had. He emphasized the need to be aware of all the public entities that should be informed that meetings are occurring. He offered to meet ahead of time to give ICSPS guidance on how to research key community contacts ahead of quarterlies.

Lohman asked if Jennifer Parrack could be given 5 minutes to speak on the agenda to flesh out the DOC perspective on justice-impacted hiring. Gomez asked Lohman to start that conversation. Gomez will re-draft the agenda to add Parrack and send that version for Mark to send to Parrack.

Workgroup Agenda Planning

- Justice-Impacted Employment: Rev. Courtney Carson one month; Got Jobs America, LLC remaining month
- Disability Workgroup: discuss ideas for speakers; discuss plans for Accessibility Guide
- Opportunity Youth: looking into having a rep from Enterprise and a rep from the 211 hotline speak; discuss ideas for speakers

Gomez reviewed the workplan for the remainder of 2024.

Lohman asked for the group's thoughts on having Ricky Hamilton and Michael Cannon from Got Jobs America, LLC, as guest speakers. The leadership approved having them as speakers. Lohman asked if Paola Velazquez, from the Illinois Manufacturing Excellence Center (IMEC) could join them during their presentation.

For the Disability Workgroup, Gomez proposed that the Accessibility Guide be added to the Illinois Workforce Academy so that, like the Resource Guide, it could remain a living document. Friedman added that there should be quarterly reviews of all online content. Kistingler emphasized that the leadership should put final approval on resources before they go online. The leadership suggested that it may be better to have all CPTP online resources on Illinois workNet, so that there is more longevity. It would be ideal, however, for ICSPS to have editing privileges.

Gomez asked if there were any other subjects that the Disability Workgroup should address. Friedman suggested that the workgroup emphasize mobility/vision/hearing, since it has mainly focused on intellectual disabilities. He suggested the Chicago Lighthouse as an example.

For the Opportunity Youth Workgroup, Gomez brought up the 2-1-1 line, the national Human Services toll-free line. He asked if this was too broad of a resource. Kistingler responded that they would be a good resource, if they emphasize transportation. Regarding Uber, Kistingler brought up the Uber Teen Ride program. Kistingler suggested that maybe since he has a business account, he may get further with contacting them.

Discuss Kara Demirjian Huss Collaboration

Gomez informed the leadership that at the last Justice-Impacted meeting Demirjian Huss indicated that the collaboration she had in mind was for CPTP to spotlight the work of TCCI centered around

justice-impacted individuals. Kistingner added that maybe down the line when the Innovation Center at TCCI is completed, there may be more opportunity for collaboration, but that a collaboration should not be forced.

Discuss Got Jobs America, LLC Collaboration

- Update on previous conversation with Ricky Hamilton and Michael Cannon
- Discuss having them as guest speakers in Justice-Impacted Workgroup
- Discuss having them present a Workforce Wednesday Webinar

This was addressed while reviewing the 2024 Justice-Impacted workplan.

Update on Disability Workgroup's Updated Charges and Priorities

Gomez informed the leadership that for a workgroup to change its charges and priorities, the workgroup would have to vote to approve the new language. Then the language must be taken to vote at the next CPTP Quarterly Meeting. Since quorum was not present at the last meeting, the new language cannot be approved by the workgroup until September, provided that a quorum is present. The new language would then be brought up for a vote at the December CPTP Quarterly Meeting.

Discuss Prompt Updates

This was addressed while reviewing the 2024 CPTP workplan.

Review Member Rosters and Make Notes

- WorkNet granted us member update permissions. Once we discuss the rosters, ICSPS will update the CPTP rosters online
- Meetings have not been reaching quorum; discuss possible solutions
- Pull up rosters and make notes according to attendance

Due to time constraints, Gomez will send rosters to the leadership. He will also schedule a meeting with individual leadership members to review the rosters.

New Business

- Any topics the leadership would like to discuss?

Lohman asked on what authority quorum is calculated. Gomez replied that the calculation comes from the OMA training. He will ask for more information.

Action Items

- Schedule a Run-of-Show with all speakers for the quarterly - **Gomez**
- Ask the quarterly speakers to add any success stories - **Yotter**
- Create slide show with talking points of speakers and contact info – **Gomez/Yotter**
- Draft questions for speakers, send to leadership by end of the week. Once reviewed, send to speakers - **Gomez**
- Reach out to Jennifer Parrack to give 5 min speech re the DOC – **Lohman/Gomez**

- Send Mark a copy of the agenda w/ Jennifer Parrack added so that Mark can begin that conversation with her - **Gomez**
- Have Paola Velazquez join Ricky and Michael for their presentation - **Gomez**
- Schedule individual meetings w/ leadership to review member rosters - **Gomez**
- Ask for quorum calculation authority - **Gomez**

Public Comment

There was none.

Adjourn