Career Pathways Targeted Populations (CPTP)  
Quarterly Meeting

Date: December 6, 2023

Time: 12:30pm – 2:30pm

Co-Leaders: David Friedman, Kraig Kistinger, Mark Lohman, Marci Johnson

Members: Tabatha Cobb, Susette Crenshaw, Jennifer Foster, David Friedman, Jennifer Everett, Dena Giacometti, Antoinette Golden, Shannon Hampton, LaDonna Henson, Marci Johnson, Aime’e Julian, Kraig Kistinger, Dan Kuehnert, Mark Lohman, Todd Lowery, Mike Massie, Curt Oldfield, Lee Reese, Blanche Shoup, Rick Stubblefield, Nina Tangman, Whitney Thompson, Michele Velez, Jennifer Waters, Kyle Westbrook, Jasmine Williams   
Committee Support: Sarah Blalock and Molly Cook

Meeting Goals:

1. Review 2023 CPTP Work
2. Look to the upcoming year

| Time | Item | Presenter |
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| 12:30 pm | Welcome | Kraig Kistinger |
| 12:32 pm | Roll Call: List names of members present | Molly Cook |
| 12:35 pm | Breakout Room Networking  Attendees will join a Zoom breakout room to meet other attendees. Participants will be asked to share:   * Name, Role, and Organization * Involvement in the CPTP * Interest in working with targeted populations * Any resources that they have to share regarding career pathways for targeted populations * What they’re hoping to learn at the meeting today. | All |
| 12:45 pm | Action Item: Approve minutes from September 13, 2023 | Kraig Kistinger |
| 12:47 pm | Review 2023 CPTP Quarterly Successes and Impact   * Review progress on charges and priorities * Review quarterly reports * Review metrics and impact | Kraig Kistinger |
| 1:05 pm | CPTP Workgroup Updates   * Disability Workgroup * Opportunity Youth Workgroup * Justice-Impacted Employment Workgroup | David Friedman  Marci Johnson  Mark Lohman |
| 1:35 pm | Breakout Room Discussions: Use Jamboard   * What has worked well with the CPTP this year? * What are areas for growth next year? * What remaining questions do you have about the CPTP? * Do you have ideas of speakers, businesses, or organizations to highlight at our 2024 meetings that focus on career pathways for individuals with disabilities, justice-impacted individuals, or opportunity youth? | All |
| 2:00 pm | Discuss CPTP in 2024   * Breakout room sharing * Discuss 2024 meeting schedule * Share CPTP Charter | All |
| 2:25 pm | Public Comment | Kraig Kistinger |
| 2:30 pm | Adjournment | Kraig Kistinger |

**Charges:**

Charge 1: Create individualized opportunities for job seekers within specified targeted populations of all ages and abilities, understanding that creating equitable access to career pathways for target populations creates a more robust workforce system. Our goal is to enhance career awareness, career skills, career retention and life skills through experiences with education and training, work-based learning and essential skills leading to in demand, high wage occupations for target populations.

Charge 2: Serves as the intersection between job seekers, businesses, the education system, local workforce agencies, community-based organizations, and other interested stakeholders.