

EXECUTIVE COMMITTEE

Date: October 5, 2020

Time: 10:00 am

Location: Online

Chairman/Facilitator: Mr. Tom Ashby (filling in for Mr. Thomas Hacker)



Members Present: Mr. Tom Ashby | Ms. Jennifer Foster | Dr. Brian Durham | Mr. Julio Rodriguez | Mr. Sandeep Nain | Mr. John Rico | Ms. Margi Schiemann

Guests: Ms. Annmarie Dorr | Ms. Stephanie Vick | Mr. Cameron Sweatman | Dr. Lisa Bly-Jones | Ms. Michelle Cerutti | Ms. Patty Schnoor

Staff Attendees: Dr. Aimee Julian | Ms. Lisa Jones | Ms. Martha Smith

Meeting Goals / Objectives:

- A. Welcome and Introduction
- B. Approval of September 8, 2020 Meeting Minutes
- C. Update – LWIA Opening Status
- D. LWIA status from IWP
- E. Update – Annual Report
- F. New Business
- G. Old Business – National Governors Association (NGA) Letter update
- H. Announcements
- I. Adjournment

Prewrite – Please prepare with the following:

- A. September 8, 2020 Meeting Minutes
- B. National Governors Association (NGA) Letter



Time	Item	Owner
10:02 am	Welcome and Introduction Mr. Ashby filled in for Chairman Hacker who was unable to attend. Mr. Ashby welcomed the group and any members from the public in attendance.	Tom Ashby
10:04 am	Approval of September 8, 2020 minutes. The minutes were submitted for approval with no corrections. Mr. Ashby called for a motion to approve. A motion was made by Mr. Rico to approve the minutes. The motion was seconded by Ms. Foster. The minutes were accepted by unanimous voice vote.	Tom Ashby
10:05 am	Update: LWIA Opening Status Ms. Dorr reviewed changes that have occurred since the August meeting, by presenting the following three documents: <ol style="list-style-type: none"> 1. Checklist for Reopening AJCs in Illinois. Ms. Dorr shared an update to Item 2 (Safety and Security). The IWP Re-opening workgroup requested more flexibility with the onsite security requirement. Item 2 has been changed from requiring onsite security to ongoing assessments need to be completed in relation to security needs. Ms. Dorr will share a link to the WIOA COVID implementation site with the group. 2. Excel Tracking Sheet. This document tracks reopening status for AJCs. Ms. Dorr noted that all centers are providing services, either virtually or in person by appointment. LWIAs 18 and 26 are open to the public accepting walk-ins without an appointment. 3. WIOA Weekly Participant Counts. Ms. Dorr explained this document provides a week by week participant count. High and low numbers highlighted for each week. The group discussed the timeliness of the data in the weekly participant counts. Mr. Ashby agreed to develop a list of related questions for the committee to review at the next meeting.	Annie Dorr
10:33 am	LWIA Status from IWP Ms. Cerutti outlined the challenges re-opening LWIAs and serving customers. Currently, LWIAs are taking applications and presenting job search workshops via Zoom and Face Book Live. Dr. Jones shared the performance measures, adding that all workforce areas have met or exceeded performance measures. Mr. Ashby introduced discussion about board member participation in the performance evaluation negotiations. Due to technical difficulties, Dr. Bly-Jones will submit the report she planned to present at the meeting in writing.	Michelle Cerutti Lisa Bly-Jones



10:45 am	Update: Annual Report Mr. Sweatman shared the latest version of the Annual Report and explained what it covers. Final approval is scheduled for November 23. Mr. Sweatman asked the group to send him comments and feedback on or before October 19.	Cameron Sweatman
10:58 am	New Business - none	
	Old Business Update: National Governors Association Letter Ms. Jones and Mr. Rico shared a draft of the letter to the National Governors Association. They asked committee to think about an attachment to the letter with recommended action steps. The committee was asked to review the letter and send feedback to Ms. Jones sometime this week. Mr. Ashby suggested sharing it with the local IWIB.	John Rico Lisa Jones
11:03 am	Announcements - none	Tom Ashby
11:03 am	Mr. Ashby invited public comment – there was none.	Tom Ashby
11:04 am	Mr. Ashby called for a motion to adjourn. A motion was made by Mr. Rico to adjourn. The motion was seconded by Mr. Nain. The committee adjourned by unanimous voice vote at 11:04 am.	Tom Ashby