ContinUous ImprovEment Committee

Date: June 15, 2023

Time: 10:00-11:30 AM

Chairman: Mr. Marlon McClinton

Location: Zoom and In Person – The Gateway Center, Collinsville, Illinois

# Members Pres:

Mr. Tom Ashby | Mr. Jay Brooks | Ms. Ami Chambers | Ms. Jennifer Foster | Mr. Marcus Jordan | Mr. Demetri Katsulis |Mr. Marlon McClinton | Ms. Barb Oilschlager | Ms. Becky Raymond | Mr. Julio Rodriguez | Dr. Carlotta Roman | Dr. Andrew Warrington |

# Staff Attendees:

Ms. Sarah Blalock | Ms. Molly Cook | Dr. Aime’e Julian | Dr. Brian Richard

Attendees:

Dr. Kathy Olesen-Tracey

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| Time | Item | Presenter |
| 10:00 AM | Welcome and Introduction | Marlon McClinton |
|  | * Approve May 17, 2023 minutes
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| 10:05 AM | Evaluation Workgroup Update |  Kathy Olesen-Tracey |
| 10:20 AM | New Referral Workgroup Update  |  Aime’e Julian |
|  10:30 AM | Discuss Policy Tools Used by the CIC* Do our tools need updates?
* Share tools utilized by DCEO
* What is the best way/next steps to share tools?
	+ We discussed at a previous meeting putting some of these tools online.
 | Marlon McClinton |
| 11:00 AM | Share Unified State Plan Activities of the CIC | Molly Cook |
| 11:15 AM | New Business/Old Business* Service Integration Policy Update

Next Meeting:* Unified State Plan Update
* Equity Infused Evaluation
* SAM Update – discuss questions to ask about the SAM
* Consider additional performance measures beyond WIOA measures to track
 | Marlon McClinton |
| 11:25 AM | Public Comment | Marlon McClinton |
| 11:30 AM | Adjournment* Next meeting: July 19, 1-2:30 PM, Zoom
 | Marlon McClinton |

**Charges of the Continuous Improvement Committee:**

Charge 1: Evaluation Design. Review evaluation elements of policies, programs, and processes created or overseen by the IWIB to determine the appropriateness of their relationship to their expected outcomes. Provide feedback and recommendations.

Charge 2: Evaluation Outcomes. Review outcomes of evaluation to determine if results conformed to intended outcome. Provide feedback and recommendations.

Charge 3: Continuous Improvement at Local Level. Review local performance related to the six federal performance measures for the WIOA core partners and make recommendations about strategies for continuous improvement at local levels.

Charge 4: Benchmarks. Examine and evaluate workforce quality and earning benchmarks and recommend changes.

Charge 5: Data Recommendations. Provide Recommendations for Readily Accessible Data and technical assistance recommendations for an intended audience.

Charge 6: Priority Activities. Manage priority activities as assigned by the IWIB Strategic plan.

**Priorities of the CIC:**

1. Policy evaluation
2. Develop an understanding of how WIOA programs (under Title One, Two, Three and Four) are evaluated, what continuous improvement processes are in place and included, and what Technical Assistance from the lead agency is involved.
3. Provide the IWIB Committees with a Clear understanding of how outcomes are evaluated – defining the process for upcoming policy.