Executive COMMITTEE

Date: September 8, 2020

Time: 10:00 AM – 11:00 AM

Location: Online

Facilitator: Mr. Tom Hacker

**Members Present:** Mr. Tom Ashby | Ms. Jennifer Foster | Mr. Sandeep Nain | Mr. John Rico | Ms. Margi Schiemann | Mr. Thomas Hacker |

**Members Absent**: Mr. Brian Durham | Mr. Terry Wilkerson | Mr. Julio Rodriguez |

**Guest:** Ms. Annie Dorr |

**Staff Attendees:** Dr. Aimee Julian | Ms. Lisa Jones | Ms. Martha Smith |

# Meeting Goals / Objectives:

1. Approval of the August 24, 2020 minutes
2. Summary of WARN and layoffs reported during July
3. Consider options for the Systems and Support Workgroup
4. Update on the Annual Report
5. Call for New Business
6. Review of Old Business
* National Governors Association’s (NGA) Letter update
* IWIB September Agenda Drafts
* Director Richards UI Data Update

Prework – Please prepare with the following:

1. August 24, 2020 Minutes Draft
2. Letter from Systems and Support Workgroup
3. IWIB Information Meeting Agenda
4. IWIB Business Meeting Agenda

| Time | Item | Owner |
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| 10:00 AM | **Introductions and Roll Call**Roll was taken it was determined a quorum was present. | Tom Hacker |
| 10:02 AM | **Approval of Previous Meeting Minutes**Jon Rico moved that the August 24, 2020 minutes be accepted. Tom Ashby seconded the motion. The minutes were accepted by unanimous voice vote. | Tom Hacker |
| 10:04 AM | **Re-Opening Update Summary of WARN and Layoffs During August**Ms. Dorr from the OET office at DCEO walked the group through the WARN resources and reports available on illinoisworknet.com. The report for August 2020 was shared and Ms. Dorr explained the data captured. The committee was sent a short report documenting WARNs received, number of workers impacted, and UI claims that compared March – August 2019 with the same period in 2020, when the COVID stay at home order began. | Annie Dorr |
| 10:30 AM | **IWIB Apprenticeship Committee’s Systems and Support Work Group**Ms. Jones shared a letter to Mike Conley from the Apprenticeship Committee’s Systems and Support Workgroup. The workgroup’s tasks have largely been completed and they were reaching out to Mr. Conley regarding remaining areas of activity where they felt they might be able to provide resources. The committee discussed if there is truly a need or if it is a lack of communication. Ms. Jones recommended that this workgroup work with existing workgroups engaged in the areas they have identified, rather than creating additional workgroups. Mr. Rico suggested that if there is no need, the workgroup shouldn’t be incorporated into other work – especially during COVID, but the group should keep post-COVID needs in mind. Ms. Jones will share the committee’s discussion with Mr. Conley and Mr. Nelson and report back to the Board at the next meeting.  | Aime’e JulianLisa Jones |
| 10:40 AM | **Update on the Annual Report**The annual report committee has met twice. Members have been assigned to gather content for various sections. They will have a first draft available for review at the October Executive Committee meeting and a second draft in November. As in the past, there won’t be time for full Board approval. The report is due on December 1, and the Executive Committee will present the report at the December meeting, as they have in the past. | Lisa Jones |
| 10:47 AM  | **New Business**Mr. Hacker shared that he is unable to attend the October 5 meeting, and Tom Ashby has agreed to serve as chair. | Tom Hacker |

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| 10:48 AM  | Old Business* National Governors Association Letter – Ms. Jones has initial ideas for the letter but is waiting for more direction from the NGA on the direction. Mr. Rico stressed the importance of the letter, and that the Executive Board of State Chairs might look at it and add content. Ms. Jones will talk with Rachel and Loren and anticipates having a draft to share at the October meeting.
* IWIB September Agenda Drafts – Dr. Julian shared the latest versions, which had edits incorporated
* Director Richards UI Data Update – Ms. Jones reported that Director Richards is excited about becoming engaged with the Board. George Putnam will present on Visions for Unemployment to Re-Employment Pipeline immediately following the Fall Information Meeting on September 15, 2:00 PM – 3:00 PM.
* Mr. Ashby brought up the need for a unified outreach communication addressing what the state and system are doing in total, in response to COVID, from an employer and job-seeker standpoint. Mr. Rico asked for bullet points to guide the discussion with Jesse Ruiz.
 | John RicoLisa Jones |
| 11:03 AM  | **Announcements and Call for Public Comments**There were no announcements or public comments. | Tom Hacker |
| 11:04 AM | **Adjournment**Tom Ashby moved that the meeting be adjourned. John Rico seconded the motion and the meeting adjourned at 11:06 AM.  | Tom Hacker |