

Requirements Associated with One-Stop Centers and Access Sites

Requirement	Centers			Access Sites
	Comprehensive	Affiliate	Specialized	
LWIB Designation	Required – Each local workforce area must have at least one comprehensive center	Required – no minimum or maximum number of affiliate centers	Required – no minimum or maximum number of specialized centers	Must be linked to the comprehensive and any appropriate affiliate one-stop centers
Customer	All job seekers and employers are eligible for some services; others require WIOA eligibility	All job seekers and employers are eligible for some services; others require WIOA eligibility	Intended to meet the needs of a specific population, industry sector(s), or dislocated workers	All job seekers and employers are eligible for some services; others require WIOA eligibility
Staffing	At least one WIOA Title I staff person physically present. All other core and required programs and services made available per MOU negotiations	Programs and services made available by the core and required partners per MOU negotiations	Programs and services made available by the core and required partners per MOU negotiations	Programs and services made available by the core and required partners per MOU negotiations
Available Services	Career services and workforce and labor market information provided; access to all required one-stop partner programs and activities provided	One or more one-stop programs and activities determined through partner negotiations (except Wagner-Peyser services cannot stand alone)	One or more one-stop programs and activities determined through partner negotiations (except Wagner-Peyser services cannot stand alone)	Information about the availability of career services and selected other program services and activities
Service Delivery Method	By on-site program staff or use of technology to provide direct linkage to other program staff who can provide the desired information or service	By on-site program staff or use of technology to provide direct linkage to other program staff who can provide the desired information or service	Depends on the customer(s) served and services offered; referrals are made to other partners in comprehensive or affiliate centers	Depends on the customer(s) served and services offered; referrals are made to other partners in comprehensive, affiliate, or specialized centers
AJC Signage/Identifier/Branding	Signage identifying the site as part of Illinois workNet and AJC; common identifier to go on all one-stop system material	Signage identifying the site as part of Illinois workNet and AJC; a common identifier to go on all one-stop system material	Signage identifying the site as part of Illinois workNet and AJC; a common identifier to go on all one-stop system material	Signage identifying the site as part of Illinois workNet and AJC; a common identifier to go on all one-stop system material
Accessible	Physical and programmatic accessibility required	Physical and programmatic accessibility required	Physical and programmatic accessibility required	If receiving federal funds, physical and programmatic accessibility is required
Certification	Every three years	Every three years	Every three years	Not required – but considered part of the one-stop system
Infrastructure Costs	Yes – as negotiated and represented in the MOU	Yes – as negotiated and represented in the MOU	Yes – as negotiated and represented in the MOU	Not required