



Illinois
Department of Commerce
& Economic Opportunity
OFFICE OF EMPLOYMENT & TRAINING
JB Pritzker, Governor

WIOA NOTICE NO. 19-NOT-05, Change 1

TO: Chief Elected Officials
Local Workforce Innovation Board Chairpersons
Local Workforce Innovation Board Staff
WIOA Fiscal Agents and Grant Recipients
WIOA Program Services Administrators
Illinois workNet® Operators
WIOA State Agency Partners
Other Interested Persons

SUBJECT: Workforce Innovation and Opportunity Act (WIOA) Title I Adult, Dislocated Worker, and Youth Activities Program Allocations for Program Year 2020 (PY'20)

DATE: March 15, 2021

I. SUBJECT INDEX

Fiscal Reporting and Accountability
Planning

II. PURPOSE

To provide information to all Local Workforce Innovation Boards (LWIBs) on the revised formula allocations for PY'20 for the Dislocated Worker funding stream under Title 1B of the Workforce Innovation and Opportunity Act (WIOA).

III. ISSUANCES AFFECTED

A. References:

Workforce Innovation and Opportunity Act of 2014, Public Law 113-128, as amended

USDOL Training and Employment Guidance Letter (TEGL) 16-19, Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker and Youth Activities Program Allotments for Program Year (PY) 2020; PY 2020 Allotments for the Wagner-Peyser Act Employment Service (ES) Program and the

Allotments of Workforce Information Grants to States for PY 2020 (April 23, 2020)

USDOL Training and Employment Guidance Letter (TEGL) No. 14-17, Updated Disadvantaged Youth and Adult Data for Use in Program Year (PY) 2018 and Future Workforce Innovation and Opportunity Act (WIOA) Youth and Adult Within-State Allocation Formulas (April 4, 2018)

USDOL Training and Employment Guidance Letter (TEGL) No. 05-06, Implementing the Salary and Bonus Limitations in Public Law 109-234 (August 15, 2006)

B. Rescissions:

None

IV. **BACKGROUND**

On March 9, 2020 Governor JB Pritzker issued a Gubernatorial Disaster Proclamation in response to the ongoing coronavirus (COVID-19) pandemic. This proclamation assisted Illinois agencies in coordinating State and Federal resources to respond to the COVID-19 emergency. On February 5, 2021, the Illinois Department of Commerce and Economic Opportunity (DCEO) issued WIOA Notice 20-NOT-04 providing information to the LWIBs on the availability of Statewide Rapid Response Funding to assist in the COVID-19 economic recovery, rapid response, and layoff aversion activities.

COVID-19 Recovery

The United States Department of Labor (DOL) issued Training and Employment Notice (TEN) No. 08-20 that emphasized how the public workforce system has an important role to play in supporting job seekers and businesses as regional and local economies move through the varying stages of reopening following closures related to COVID-19. DOL also issued TEN 13-20 which outlines strategies for state and local workforce agencies regarding service delivery, customer outreach, and business engagement during this vital time. This notice is to provide the LWIBs with additional resources to implement the strategies outlined in TEN 08-20 and TEN 13-20, as appropriate.

PY'21 Funding Outlook

The DOL issued TEN 14-20 to provide states with planning estimates for the WIOA PY'21 Title IB funds. The TEN outlines each state's relative share of the PY'21 WIOA Adult, Dislocated Worker and Youth funds. It is projected that Illinois' share of the WIOA Title IB funds that are available to all of the states will be reduced from 5.34% in PY'20 to 4.81% in PY'21. This will result in a cut in funding for the state.

Additional PY'20 Dislocated Worker Funding

In order to support the Local Workforce Innovation Areas that face the financial impacts from the COVID-19 response, DCEO has identified \$3 million in Statewide Rapid

Response funds to support the provision of career and training services over the next 15 months. These funds will be issued through a modification to the LWIB's formula grants.

Obligation Requirement Waiver

WIOA Section 132(c) establishes the requirement that states obligate at least eighty percent (80%) of each WIOA Title IB formula grant or face recapture of those funds by the DOL. Consistent with the requirement that the DOL imposes on states, it has been the State's practice through policy, to hold LWIBs to the same eighty percent (80%) obligation standard for the WIOA Title IB formula grant funds. Because the COVID-19 emergency has resulted in disruptions to local area service delivery, the Illinois Workforce Innovation Board (IWIB) has authorized DCEO to accept and approve waiver requests regarding the requirement of LWIBs to obligate at least eighty percent (80%) of WIOA Title IB Adult, Dislocated Worker, and Youth formula grants in PY'20. LWIBs that need this authority should submit a waiver request no later than close of business July 20, 2021 to Julio Rodriguez, DCEO Office of Employment and Training in care of John Barr at john.w.barr@illinois.gov. The waiver request must:

- Identify the WIOA funding stream(s) that will be impacted;
- Project the WIOA expenditures and obligations as of June 30, 2021;
- Document the reason the LWIB will not meet the eighty percent (80%) expenditure and obligation rate; and
- Provide a high-level plan of how the PY'20 funds will be used to provide immediate services to job seekers during the remainder of WIOA PY'20 and throughout PY'21.

V. COMPONENTS

Local Boards are to follow the guidance provided in the WIOA Policy on Annual Allocation and Modification Requirements of WIOA Formula Grant Funds and this notice to modify the grant for local PY'20 WIOA Title I Adult, Dislocated Worker, and Youth Activities Program Allocations.

A. Revised PY'20 Allocation: Each LWIB must use the revised amounts provided in the attachments to this notice to modify the local formula grant for PY'20. Attached to this notice are tables that contain the following information:

1. Revised Summary of Allocations (Attachment A);
2. Revised Dislocated Worker Allocations (Attachment C-1);

B. Transfer Authority: WIOA Section 133(b)(4) allows a board to transfer up to one hundred percent (100%) of funds between the Adult and Dislocated Worker funding streams with Governor's approval.

1. The Governor has approved local boards to transfer up to one hundred percent (100%) of the PY'20 funds between the Adult and Dislocated Worker funding streams without submitting a formal request.
 - a. Local boards are to follow the guidance in the Modification sub-section of the Annual Allocation and Modification Requirements of WIOA Formula Grant Funds and the Procedures to Modify section of this notice.
2. Local boards may exercise the transfer authority and request transfers between the Adult and Dislocated Worker funding streams at the time of the life of the grant.
3. Since local boards can transfer funds between the Adult and Dislocated Worker funding streams, there is an expectation that local areas will budget the funds to avoid waiting lists for Adult and Dislocated Worker services to the extent that it is possible.

C. Procedures to Modify:

1. The LWIB must ensure that the grantee's budgeted costs for the fourth quarter submitted on the Uniform Budget Modification Template are in excess of costs reported in the Department's Accounting System for each budgeted line item.
2. The following documents are required when submitting a grant modification:
 - a. A cover letter which includes a detailed reason for the modification signed by the LWIB Chairperson and the CEO(s) indicating approval of the grant modification planned budget and/or registrants.
 - b. The completed Uniform Budget Modification Template which is attached to this Notice as Attachment D.
 - c. The signed Certification page from the Uniform Budget Modification Template.
3. The LWIB must ensure the grantee enters the modified budget and registrant information into the Illinois Workforce Development System (IWDS) grant plan and sets the plan to a Pending status.
4. Submit modifications electronically to CEO.OET.Grants@illinois.gov.

5. Modifications must be submitted as soon as possible and no later than May 14, 2021.

VI. ACTION REQUIRED

Use this information in conjunction with the WIOA Policy on Annual Allocation and Modification Requirements of WIOA Formula Grant Funds when modifying the PY'20 WIOA formula grants.

VII. INQUIRIES

Inquiries related to fiscal concerns should be directed to OET, John Barr at john.w.barr@illinois.gov.

VIII. EFFECTIVE DATE

This notice is effective on release.

IX. EXPIRATION DATE

This notice will remain in effect until June 30, 2022.

Sincerely,

A handwritten signature in black ink, appearing to read 'Julio Rodriguez', with a stylized flourish at the end.

Julio Rodriguez, Deputy Director
Office of Employment and Training

Attachment(s): A- Revised Summary of Allocations
 C- Revised Dislocated Worker Allocations
 D- PY'20 WIOA 681 Uniform Budget Modification Template

WIOA Program Year 2020
Revised Allocations

LWIA	Total Allocations	Adult	Dislocated Workers	Youth
1	\$6,763,641	\$1,981,804	\$2,685,463	\$2,096,374
2	\$1,693,596	\$513,088	\$659,408	\$521,100
3	\$5,654,884	\$1,772,678	\$2,045,848	\$1,836,358
4	\$3,831,990	\$1,124,018	\$1,574,827	\$1,133,145
5	\$7,397,720	\$2,068,926	\$3,000,461	\$2,328,333
6	\$4,909,097	\$1,342,173	\$2,112,264	\$1,454,660
7	\$50,393,937	\$16,897,069	\$16,052,213	\$17,444,655
10	\$5,703,565	\$1,650,071	\$2,345,404	\$1,708,090
11	\$2,222,089	\$660,920	\$886,724	\$674,445
13	\$2,511,718	\$800,051	\$848,363	\$863,304
14	\$2,444,751	\$810,223	\$723,736	\$910,792
15	\$6,864,891	\$2,044,163	\$2,408,837	\$2,411,891
17	\$3,365,550	\$968,795	\$925,693	\$1,471,062
18	\$1,053,668	\$344,400	\$362,448	\$346,820
19	\$1,753,720	\$511,955	\$703,306	\$538,459
20	\$3,121,594	\$910,331	\$1,242,986	\$968,277
21	\$1,736,344	\$562,663	\$582,290	\$591,391
22	\$2,843,664	\$843,109	\$1,106,059	\$894,496
23	\$3,233,652	\$1,045,658	\$1,088,928	\$1,099,066
24	\$3,570,335	\$1,193,029	\$1,214,622	\$1,162,684
25	\$2,511,606	\$781,574	\$868,600	\$861,432
26	\$1,863,248	\$622,721	\$642,586	\$597,941
Totals	\$125,445,260	\$39,449,419	\$44,081,066	\$41,914,775

WIOA Program Year 2020 Revised
Dislocated Workers Allocations

LWIA	<i>PY20 Dislocated Worker Allocations</i>	<i>Supplemental Allocation</i>	<i>P20 Revised DW Allocations</i>	<i>Admin (10%) (Maximum)</i>	<i>Programs (Minimum)</i>
1	\$2,502,700	\$182,763	\$2,685,463	\$268,546	\$2,416,917
2	\$614,531	\$44,877	\$659,408	\$65,940	\$593,468
3	\$1,906,615	\$139,233	\$2,045,848	\$204,584	\$1,841,264
4	\$1,467,650	\$107,177	\$1,574,827	\$157,482	\$1,417,345
5	\$2,796,260	\$204,201	\$3,000,461	\$300,046	\$2,700,415
6	\$1,968,511	\$143,753	\$2,112,264	\$211,226	\$1,901,038
7	\$14,959,757	\$1,092,456	\$16,052,213	\$1,605,220	\$14,446,993
10	\$2,185,784	\$159,620	\$2,345,404	\$234,540	\$2,110,864
11	\$826,377	\$60,347	\$886,724	\$88,671	\$798,053
13	\$790,626	\$57,737	\$848,363	\$84,835	\$763,528
14	\$674,481	\$49,255	\$723,736	\$72,373	\$651,363
15	\$2,244,900	\$163,937	\$2,408,837	\$240,883	\$2,167,954
17	\$862,694	\$62,999	\$925,693	\$92,568	\$833,125
18	\$337,781	\$24,667	\$362,448	\$36,244	\$326,204
19	\$655,442	\$47,864	\$703,306	\$70,330	\$632,976
20	\$1,158,393	\$84,593	\$1,242,986	\$124,298	\$1,118,688
21	\$542,661	\$39,629	\$582,290	\$58,228	\$524,062
22	\$1,030,785	\$75,274	\$1,106,059	\$110,605	\$995,454
23	\$1,014,819	\$74,109	\$1,088,928	\$108,891	\$980,037
24	\$1,131,959	\$82,663	\$1,214,622	\$121,461	\$1,093,161
25	\$809,486	\$59,114	\$868,600	\$86,859	\$781,741
26	\$598,854	\$43,732	\$642,586	\$64,258	\$578,328
Totals	\$41,081,066	\$3,000,000	\$44,081,066	\$4,408,088	\$39,672,978