Exceptions to Testing:	Details within IWDS as of 5-18-2023:
OET Policy Chapter 5 Section 9.5 – Exceptions to Basic Skills Deficient Assessment Testing that was updated on May 17, 2023 there are two new ways that allow formal assessment testing to be waived that is listed on page 6, under paragraph 1. d. : Individual who are currently enrolled in post-secondary education, has already taken and passed College Freshman Level course work in both Math and English (Reading), **OR** is currnetly enrolled in College Freshman Level course work in both Math and English (Reading); It is important to understand, there should be verified documents in the hard copy file of either report card/grade report; transcripts; verification from Registrat's Office of the College or other similar documenation that shows the individual is currently taking or has previosuly taken and passd freshman level Math and Reading (English). Note: In cases where an individual might have taken dual credit course work in High School which is designed to meet the criteria for College Freshman level course work in Math or Reading (English), the documentaion to support waiving the tests would be verification from the post-seconary instution that they do accept that dual credit course work for their curriculmn.	**Under exception of individual who are currently enrolled in post-secondary education, and has already passed College Freshman Level (or higher) course work in the particular subject, select "Other" Category, "Test" type "Already Passed Post-Secondary Course", for test date use the clients application date, (recording the date on the application date is important due to internal logic rules within IWDS that only accepts Youth assessment tests that are within six months of the application date, and for an Adult or Dislocated Worker where internal logic is looking for the actual test date to be within one year of the enrollment in WIOA Training Service). For Grade Level Equivalency (GLE) record "12" or higher, depending on the level that has been completed (supported by the documentation obtained from the post-secondary institution) with allowable GLE of 12 up to a maximum of 18.** **Tests** Jean WIOA Application Summary **SSN:** 1866 **App LWA:**20 **App Date:**05/17/2023 Add Test Return [table below] **Under exception of individual who are currently enrolled in College Freshman Level course work in Math and Reading (English); select "Other" Category, "Test" type "Currently Taking Post-Secondary Course", test date is the WIOA application date, GLE would be "12" for the particular course, Math or Reading (English) the client is enrolled:** **Tests** Jean WIOA Application Summary **SSN:** 1866 **App LWA:**20 **App Date:**05/17/2023 Add Test Return [table below] **Please note, these exceptions could also be mixed and matched where a client might be currently enrolled in one subject, while they had successfully passed the other course. In each case, the expectation is that there will be documentation in the hard copy file of the client supporting whichever circumstances are being recorded.** **Lastly, this document only referenced the two (2) new ways to record exceptions within IWDS, please continue to refer to the previous "Testing Exceptions" document dated 7-15-2021 for details on recording the other exceptions listed in the policy.**

	Category	Functional Area	Test	Level	Test Date	PY	EFL	GLE	SS	Gain
View	Other	Reading	Already Passed Post-Secondary Course		05/17/2023	22	0	12.00		
View	Other	Math	Already Passed Post-Secondary Course		05/17/2023	22	0	12.00		

	Category	Functional Area	Test	Level	Test Date	PY	EFL	GLE	SS	Gain
View	Other	Reading	Currently Taking Post-Secondary Course		05/17/2023	22	0	12.00		
View	Other	Math	Currently Taking Post-Secondary Course		05/17/2023	22	0	12.00		

Exceptions to Testing:	Details within IWDS as of 7-15-2021:
OET Policy Chapter 5 Section 9.5 – Exceptions to Basic Skills Deficient Assessment Testing: a. An individual who has obtained an associate degree or higher; b. Individuals who within the last year have taken the entrance or Placement exam for the postsecondary institution that they intend to attend and passed with scores that do not need developmental or remedial courses in their chosen area of study; c. Youth who within the last six (6) months have taken the entrance or placement exam for the postsecondary institution that they intend to attend and passed with scores that do not need developmental or remedial courses in their chosen area of study; d. Adults or Dislocated Workers who are entering only WIOA On-the-Job Training, Paid Work Experience, or Customized Training; e. Trade Adjustment Assistance (TAA) customers only receiving Reemployment Trade Adjustment Assistance (RTAA); or f. TAA customers only receiving Job Search and/or Relocation Allowances.	**Under exception "a.", if a client has an Associate Degree or higher, select "Other" Category, "Test" type "College Graduate", for test date use the clients application date, for Grade Level Equivalency (GLE) record "99" under both Math and Reading tests as demonstrated in the screen print below:** **Tests** Lisa WIOA Application Summary **SSN:** 2311 **App LWA:**20 Add Test Return View | Other | Reading | College Graduate | | 07/02/2021 | 21 | 0 | 99.00 | | View | Other | Math | College Graduate | | 07/02/2021 | 21 | 0 | 99.00 | | **Under exception "b.", if a client (other than Youth) had taken placement tests at any post-secondary institution within the past year, that supports the client is able to enter college "freshman" or higher level course work under both Math and Reading (English); select "Other" Category, "Test" type "College Placement Test", test date is the date when the placement test(s) were taken, and for GLE, if the placement test was passed, meaning the client did not need to take developmental or remedial math or reading, then record "12" GLE for each test as demonstrated in the screen print below:** **Tests** Lisa WIOA Application Summary **SSN:** 2311 **App LWA:**20 Add Test Return View | Other | Reading | College Placement Test | | 05/12/2021 | 20 | 0 | 12.00 | | View | Other | Math | College Placement Test | | 05/12/2021 | 20 | 0 | 12.00 | | **Under exception "c.", for Youth clients, everything is the same as exception "b.", other than the placement tests must be within six (6) months of the clients WIOA application date.** **Note: If exceptions a., b., or c. are used, there should be hard copy documentation in the file to support the exception.** **Under exception "d.", if an Adult or Dislocated Worker client is only going to receive WIOA On-the-Job Training, Customized Training or Paid Work Experience, the client is not required to have any pre-assessment tests recorded on their IWDS record.** **Note: All Youth clients are required to have a complete assessment, including the assessment of basic skills (math and reading tests) prior to their application for WIOA Youth title being certified, so the only way Youth client can waive tests are under exceptions "a." or "c."** **Under exceptions "e." and "f.", if Trade clients are only scheduled to receive "Reemployment Trade Assistance (RTAA)"; or only "Job Search" and/or "Relocation Allowances", they are not required to take Math and Reading Assessment tests.**