

FORMATTED TECHNICAL PROPOSAL

APPLICANT INFORMATION			
ORGANIZATION NAME		POINT OF CONTACT	
LWIA		EDR	

Please provide a brief narrative response for the sections listed below. Provide your answers under each of the sections in the provided space.

SECTION I: APPLICANT CAPACITY
<p>How will your organization support and integrate the Apprenticeship Specialist into the broader business service and partner engagement efforts to ensure they are positioned as the central point of contact for apprenticeship in your region?</p> <p><i>Provide answer here. Expand as needed.</i></p>
<p>Describe your designated Apprenticeship Specialist's qualifications and experience regarding the expansion of apprenticeships and work-based learning programs. How have they built relationships with employers and other partners, communicated value, and supported the development or delivery of workforce or training solutions?</p> <p><i>Provide answer here. Expand as needed.</i></p>
<p>For previous recipients of this grant, please complete the following table:</p>

Grant	Grant Dollar Amount Received	Number of New Businesses Engaged		Number of Outreach Events		Number of New Registered Apprenticeship Programs Developed		Number of Existing Registered Apprenticeship Programs Expanded		Number of New Pre-Apprenticeship Programs Developed		Number of Existing Pre-Apprenticeship Programs Expanded	
		Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
2023													
2024													

SECTION II: QUALITY AND POTENTIAL IMPACT OF THE GRANT APPLICATION

Describe how your organization / Apprenticeship Specialist will meet the Required Program Elements described in Part VI. B of the WIOA Notice 24-NOT-XX

- **Regional Expertise and Coordination**
- **Organizational Commitment and Role Integration**
- **Employer Engagement and Program Development**
- **Collaboration and Network Participation**
- **Professional Development and Capacity Building**
- **Reporting and Accountability**

Provide answer here. Expand as needed.

SECTION III: BUDGET

*Complete the budget tables and provide a brief narrative of the funding request. Grantees are required to submit a completed Uniform Budget Template. Up to 40% of your budget may be used towards Employer Incentives. *Note: Any funds used towards supportive services for participants requires those participants to be caseload managed in the Illinois workNet system with all required documentation.*

BUDGET CATEGORIES	AMOUNT
Personnel	\$
Fringe Benefits	\$
Travel	\$
Equipment	\$
Supplies	\$
Contractual and Subawards	\$
Consultant	\$
Incentive Costs for Employers	\$
Supportive Services*	\$
Indirect	\$
GRAND TOTAL	\$

BUDGET NARRATIVE

Please review the budget definitions below and provide a high-level budget narrative for each proposed cost. Please make sure to provide enough detail to justify the reasonableness of the cost in the narrative below.

Provide answer here. Expand as needed.

Budget Definitions

Personnel: List all staff positions by title (including individuals hired by an employment contract), including the roles and responsibilities. For each position, give the annual salary, the percentage of time devoted to the project, and the amount of each position's salary funded by the grant.

Fringe Benefits: Provide a breakdown of the amounts and percentages that comprise fringe benefit costs such as health insurance, FICA, retirement, etc.

Travel: For grantee staff only, specify the purpose, number of staff traveling, mileage, per diem, the estimated number of in-state and out-of-state trips, and other estimated costs for each type of travel.

Equipment: An article of tangible personal property that has a useful life of more than one year and a per-unit acquisition cost of more than \$10,000

Supplies: Identify the cost of supplies (e.g., general office supplies, desk/chairs, laptops/printers, other specialty items) in the detailed budget per category. Except for general office supplies, list the item, quantity, and unit cost per item. Supplies include all tangible personal property other than "equipment" (see 2 CFR Part 200.1 for the definition of Supplies).

Contractual and Subawards: Contracts are defined according to 2 CFR Part 200.1 as a legal instrument by which a non-federal entity purchases property or services needed to carry out the project or program under a federal award. For each proposed contract and sub-award, specify the purpose and activities to be provided and the estimated cost.

Consultant: The costs associated with consultant services and expenses as defined at 2 CFR 200.459

Incentive Costs for Employers: Specify the incentives that will be offered to employers. Note that Grantees may use up to 40 percent of the total award to provide **one-time** "incentive" funds to new employers, joint labor-management organizations, or industry associations to directly fund new or expand existing RAPs in targeted industries in which they are serving. Allowable uses of incentive funding to support RAP development, launch, and sustainability include:

- Registration of RAPs with the Department of Labor;
- Costs related to the design and start-up of RAPs;
- Classroom education or online training for apprentices;
- Extraordinary costs related to on-the-job learning (excluding wages). These extraordinary costs to the employer can be calculated based on an apprentice's wages, as well as based on a journey worker's time as a mentor for an apprentice in OJL;
- Train-the-trainer costs or activities;
- Training supplies for apprentices (in consultation with the Department); and/or
- Curricula development.