

J.B. Pritzker, Governor



Illinois Dept. of Employment Security

- How to file & certify for unemployment insurance benefits
- Information on Illinois JobLink

www.ides.illinois.gov IDES Call Center – 800-244-5631

Unemployment Insurance Benefits Overview

Unemployment insurance is a state-administered program designed to provide workers with financial assistance during temporary periods of involuntary unemployment or underemployment.

The Illinois Department of Employment Security (IDES) collects unemployment insurance taxes from the state's liable employers and returns those dollars to eligible Illinois workers as unemployment insurance benefits. Workers do not "pay in" to the unemployment insurance system.



How to File Your Unemployment Claim

• Filing on-line is preferred: <u>WWW. IDES.ILLINOIS.GOV</u>

For Assistance with filing your claim:

- IDES Claimant Services at (800) 244-5631
 Call Center hours:
 7:30 am 7:00 pm Monday Friday
 8:30 am 4:30 pm Saturday
- To schedule an in-person appointment for assistance at your local office call: (217) 558-0401

How to file your claim on-line





Unemployment Insurance

Find information about unemployment insurance (UI) and file a claim.

APPLY FOR BENEFITS <u>SIGN IN – REGULAR UI ></u> <u>DIRECT DEPOSIT INFO</u>> <u>UPLOAD A DOCUMENT</u>> <u>ILOGIN ></u>

www.IDES.Illinois.gov

- You can file a claim
 when you are no longer
 employed.
- To obtain more
 information on how to
 file and what to expect
 once you have filed for
 unemployment benefits,
 go to Ides.Illinois.gov,
 Click on <u>Unemployment</u>
 <u>Insurance</u> then click on
 <u>Learn More .</u>

ILogin Identity Account

LLONOIS.gov				Help	Contact Us		
Please use one of the following supported	Please use one of the following supported browsers: Google Chrome, Firefox, Safari, Opera, or Microsoft Edge.						
Create Your ILogin	n Identity Ac	count					
This process will create a central log-in for State	e of Illinois accounts (current and	future) to streamline and streng	gthen user security.				
Profile Information							
It is recommended user complete ALL profile fie	elds to ensure secure identificatio	n and allow for self-service pas	sword resets.				
*Required							
*First Name	Middle Initial	'Last Name	Su	ıffix			
*Email Address		Confirm Email Address					
Don't have an email account? Learn how to get a free	email address.						
Street Address (include apt., suite, etc.)		*City	*State	*Zip			
*Primary Number Mobi	le Number (can be same as primary)					
XXX-XXX-XXXX XXX	(-XXX-XXXX]					
MFA (Multi-Factor Authentication) will be required to	o create ILogin account.						
*State ID / Driver's License Number		*Date of Birth					
		mm/dd/yyyy					

NOTE: Multifactor Authentication (MFA) will be a required part of your upcoming ILogin account activation process. To better understand what MFA means click here.



What is ILogin?

ILogin is an identity verification process that is integrated with the Illinois Department of Employment Security's (IDES) unemployment benefits application (IBIS), creating a secure and simple login process.

How does ILogin help?

ILogin uses the latest security tools to protect user data including identity proofing, strong authentication, fraud analytics and threat monitoring.

What can you expect?

The first time you enter ILogin, you will complete a short registration and follow a few additional steps to validate your identity.

You will be required to submit an access code in addition to your ILogin credentials when signing into your account. You can choose to receive this verification code via text message, phone call, or an app verification.

First Step – Confirm ILogin account & Validate IDES UI account

After creating your ILogin account, you will receive a confirmation email.

Open the confirmation email & click the link titled "Activate Account". The link expires 7 days after you receive the email.

You will be directed to set up a password for your llogin account, as well as security

questions & options to reset your password in the future

Next, you will be required to set up your Multi-Factor Authentication (MFA).

Once account registration is complete, you will be taken to your llogin dashboard, then **Click on the IDES icon.**



Existing Claimants: Click on "I Have an IDES UI Online Account." You will be directed to the IDES account verification page. <u>New Claimants</u>: Click on "I Do Not Have an IDES UI Online Account." New Claimants will have to complete additional identity proofing & verification page.

Registration

Registration Page Verifying your identity

To create a Username and Password, please complete the following. The information will be validated against Social Security Administration, Secretary of State and IDES records.

In order to register you must have a valid Driver's License or a State ID Card. You must enter your information accurately or Unemployment Insurance benefits may be denied. Please contact the IDES Claimant Services Center at (800) 244-5631 for further assistance.

Your identity must be verified before you are allowed to set up a benefit payment method: Direct Deposit or Debit Card. Please be sure to enter your personal information exactly as it is shown on your Driver's License or State ID.

Identification Type	*Select
Identification Number	*
Issuing State	*Select ▼
First Name (as listed on Identification)	*
Middle Initial (as listed on Identification)	
Last Name (as listed on Identification)	*
Birth Date (as listed on Identification)	*
Weight (as listed on Identification. Enter "0" if no weight appears on your identification)	* Enter weight as listed on ID
Social Security Number	*
Is your Name (First Name or Middle Initial or Last Name) different than listed on your Identification above?	* 🔵 Yes 💿 No

Claim Summary Page

ILLINOIS DEPARTMEN EMPLOYMENT SECUR	Unemployment Insurance Applicat	ion
[]	Language English	
Unemployment Services	Claim Summary	Important
Illinois Job Link	Your confirmation number is	Print/save
IDES Website	What can I expect now that I have filed my claim? Completing the registration for work with the Illinois Employment Service is a	YOUR
	requirement to be eligible for Unemployment Insurance Benefits You will not be paid benefits until you have completed the registration To help with your job search, an IllinoisJobLink com account was created for	Claim Summarv
	you when you applied for benefits Your IllinoisJobLink com username is and your password is	page
	Click here to login and complete your registration with the Illinois Employment Service You will be prompted to create a new password as soon as you log in	



Appeals

Fraud & Identity Theft

Guides and Resources

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- Claimants who don't select direct deposit as their payment method will receive their benefits by paper check delivered by the United States Postal Service.
- Claimants will still be able to access their benefits that were put onto their debit card before December 27, 2021. The debit card will continue to work normally until the card expires. But claimants will not receive any further benefits on the debit card after December 27, 2021.

To learn more and/or set up direct deposit, go to:

www.IDES.Illinois.gov

- → Unemployment Insurance tab
- → Select Payment Methods



UI Finding Letter

UI Findings Letter should arrive U.S. Mail after you filed your claim

Illinois Department of Employment Security

P.O. Box 19509 Springfield, IL 62794 Phone: (800) 244-5631 · TTY: (800) 244-5631 Fax (217) 557-4913 www.ides.illinois.gov Illinois Department of Employment Security P.O. Box 19509 Springfield, IL 62794 Phone: (800) 244-5631 · TTY: (800) 244-5631 Fax (217) 557-4913

www.ides.illinois.gov

JOE SMITH 123 MAIN ST CHICAGO, IL 12345-6789

Date Mailed: 07/10/2015 Claimant ID: 1234564

UI Finding

(Este es un documento importante. Si usted necesita un intérprete, póngase en contacto con el Centro de Servicio al Reclamante al (800) 244-5631) Dependent Type: None Filing Type: Internet

Payment Method: Pending Debit Card Last Employer: INDUSTRY, INC Unemployed Reason: Laid-Off (Lack of Work) Your bi-weekly certification day is: Tuesday

Your first certification date is: 07/21/2015

Last Day Worked: 06/30/2015

The best way to certify for benefits is the internet. You can certify for benefits online at www.ides.illinois.gov/certify. You also can certify by telephone by calling (312) 338-4337. These services are available Monday - Friday from 5 a.m. to 7:30 p.m.

You elected to have federal income tax deducted from your unemployment benefits; 10.00% will be withheld and sent to the Internal Revenue Service.

You elected to have state income tax deducted from your unemployment benefits, 4.95% will be withheld and sent to the Illinois Revenue Department.

You have the option of depositing your UI benefit payments directly into your checking account or directly applied to a debit card. To begin the process, visit the IDES website at www.ides.illinois.gov and look for payment options or contact the Agency at the phone number listed above.

Your current payment status is pending debit card. A debit card will be issued to you within the next 7 days. This card must be activated by calling (866) 728-2167 to receive your benefits, please activate as soon as you receive the debit card.

Benefit Year Begin Date: 07/05/2015 Date of Claim: 07/05/2015 Benefit Year End Date: 07/04/2016 Program Type: Regular

Qualifying Period Quarters and Wages Paid								
Employer Name	Q2/2014 (\$)	Q3/2014 (\$)	Q4/2014 (\$)	Q1/2015 (\$)				
INDUSTRY, INC.	31,629.20	5,271.54	37,669.54	31,457.95				

¹If any of the wages shown above are not yours, or if there are no wages shown above, contact the Agency at the phone number listed above.

UI Monetary Determination

Weekly Benefit Amount: 426.00 Dependent Allowance: 0.00 Benefit Amount Per Week: \$426.00

Maximum Benefit Balance (Does not include dependency allowance): \$11,076.00

If you think this information is incorrect or require additional information, contact the Agency at the phone number listed above.





IMPORTANT

UI Finding

(Este es un documento importante. Si usted necesita un intérprete, póngase en contacto con el Centro de Servicio al

Reclamante al (800) 244-5631)

Filing Type: Internet

Last Day Worked: 06/30/2015

See page 1 of "I filed my claim, what happens now" brochure

Dependent Type: None Payment Method: Pending Debit Card Last Employer: INDUSTRY, INC Unemployed Reason: Laid-Off (Lack of Work)

UI Finding Letter Certification day and first certification date

Illinois Department of Employment Security

P.O. Box 19509 Springfield, IL 62794 Phone: (800) 244-5631 · TTY: (800) 244-5631 Fax (217) 557-4913 www.ides.illinois.gov

JOE SMITH 123 MAIN ST CHICAGO, IL 12345-6789

Date Mailed: 07/10/2015 Claimant ID: 1234564

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Dependent Type: None Payment Method: Pending Debit Card Last Employer: INDUSTRY, INC Unemployed Reason: Laid-Off (Lack of Work) Filing Type: Internet

Last Day Worked: 06/30/2015

Your first certification date is: 07/21/2015

Your bi-weekly certification day is: Tuesday

UI Benefit Year and UI Monetary Determination

Benefit Year Begin Date: 07/05/2015 Date of Claim: 07/05/2015 Benefit Year End Date: 07/04/2016 Program Type: Regular

Qualifying Period Quarters and Wages Paid							
Employer Name	Q2/2014 (\$)	Q3/2014 (\$)	Q4/2014 (\$)	Q1/2015 (\$)			
INDUSTRY, INC.	31,629.20	5,271.54	37,669.54	31,457.95			

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UI Monetary Determination						
Weekly Benefit Amount: 426.00	Dependent Allowance: 0.00	Benefit Amount Per Week: \$426.00				
Maximum Benefit Balance (Does not include dependency allowance): \$11,076.00						

If you think this information is incorrect or require additional information, contact the Agency at the phone number listed above.

2022 MAXIMUM WEEKLY BENEFIT AMOUNTS:

- \$542.00 Single, no dependents
- \$646.00 Non-working spouse as dependent
- \$742.00 With one or more child under 18

*As of January 1, 2022, these amounts are subject to change

To receive benefits, you must certify

- Certify every **2 weeks**
 - See UI Finding Letter for certification day & first certification date.
- You must be *Able*, *Available* and *Actively* searching for work to receive unemployment insurance benefits.
- Review and prepare the answers before you certify to ensure quick, accurate certification.
- Download "I Filed My Claim What Happens Now" from the IDES website to view certification questions.

Certify On-line at www.IDES.Illinois.gov



BENEFIT YEAR ENDING INFORMATION >

GUIDE TO ADDITIONAL CLAIMS >

The best way to complete your certification is online from 3:00am -7:30pm on your designated certification day, including holidays.

Certify via the telephone

1. Have you received or will you receive holiday pay during the period of Sunday through Saturday (week 1 beginning date through week 2 ending date)?

• If yes, enter the gross amount of your holiday pay (before deductions) for each week.

2. Did you work during the period of Sunday (week 1 beginning date) through Saturday (week 2 ending date)?

- If yes, enter the total amount of earnings (before deductions) for each week.
- 3. Has your dependency status changed during this certification period?

4. Were you able and available to work each day during your normal work week?

• If no, enter the number of days you were unavailable for work in each of the weeks.

5. Did you actively look for work for the week of Sunday (week 1 beginning date) through Saturday (week 2 ending date)?

Tele-Serve

Monday through Friday 5:00 a.m. to 7:30 p.m. (312) 338-IDES / (312) 338-4337 TDD/TTY 1-800-662-3943

6. Are you receiving, or have you applied for primary Social Security benefits?

7. Other than Social Security, are you receiving, or have you applied for are tirement or disability pension?

- If yes, has the amount changed?
- 8. Did you attend school or receive training?
 - If yes, did you attend all scheduled training courses?
 - If no, enter the number of days that you did not attend class.

9. Do you have a current workers' compensation claim, or do you expect to receive workers' compensation for a temporary disability?

- 10. Has your phone number changed?
 - If yes, enter your new ten-digit telephone number.
- 11. Has your mailing address changed?

How Earnings Affect Your UI Benefits

If you earn <u>less than</u> <u>half</u> of your weekly benefit amount (WBA), you will receive your full WBA

If you earn <u>more than</u> <u>half</u> of your WBA, there will be a dollar-fordollar deduction from your WBA

If you earn an amount equal to or more than your WBA, your claim will be closed

For example: Your WBA is \$400

	Earn less	Earn more	Earn 100%
	than 50%	than 50%	or more
WBA	\$400	\$400	\$400
Earnings	\$190	\$210	\$400+
WBA	\$400	**\$390	\$0

**dollar-for-dollar deduction from your WBA

Claim Summary Page; After applying for UI benefits

Be sure to print your Claim Summary page as proof that you applied for UI benefits and to obtain record of your confirmation # as well as your IJL Username and password.





- Link: <u>https://illinoisjoblink.com/</u>
- Every UI benefit recipient must register with <u>www.illinoisjoblink.com</u>; failure to register will stop you from receiving benefits. Until your registration is complete, and a resume is either uploaded/created in IJL, you will be unable to receive UI benefits.
- Registration is available on the Internet only



Employment Service Registration www.IllinoisJobLink.com

LOG IN/REGISTER

Your benefits will not be paid until your registration is complete.

								Log In
*	inoisJobLink.com			Job S	eekers \vee	Employers \vee	Training Providers	Contact Us \vee
-					P. a mint			
	Find the Be	set					Login	C Aller
	Explore the jobs of	r resumes in your are	2				Username (require	ed)
	Explore the Joppi o	, i cooline o la goar en e					Username	
Set of	Find a Job Find a Re	sume					Password (require	d)
	Total Active Jobs: 154,20	5		Chitter and the			Password	Show
	Keyword	Location	Radius	Mar and a start of the			Log In	
	्रि	0	• Search	Zhingk get			Forgot Password or Us	ername?
	e.g., job title, company,	e.g., ZIP or City and State	in miles	CONTROL OF THE			Use <u>Reset Code</u>	
	OCCUPATION Reyword, or O*NET Code C for the							
S/Mark	occupation.			1013 13 11/1				
	~		STATISTICS NO. 18	F S M R M S				

Illinois JobLink - Resume Required in order to receive UI benefits

Job See	ker Laura Ochoa My Resumes New Resume	<
Nev	v Resume	
0	Tell us about the job you'd like to find. This information will help us better match you to prospective jobs. Questions on this page affect how your resume displays in the Resume Search. If you wish to upload a resume, you may do so at the bottom of the page.	
	Resume Information Resume Title (required)	
	This is the title that displays to employers and general public in the Resume Search. Each of your resumes must have a unique title. It should be relevant to the type of work you are seeking and advertise your skills as a job seeker.	
	Occupation (required)	
	Enter a keyword or O*NET code for the occupation. <u>Search for O*NET Codes</u> 🕼	

- You must create or upload at least one resume.
- Upload/create multiple resumes for different types of positions you're seeking!

Illinoisjoblink - Work Search Record

b Search				`
<u>Fotal Active Jobs: 154,21</u>	3			
Keyword e.g., job title, company, occupa	Ation keyword, or e.g.	cation , ZIP or City and State	in miles	• Search
O*NET Code 2 for the occup ★ Save Search	ation.			Reset Search
efine Your Search	Filters			
× Job Location State Illinois	× Status Active	Reset Filters		
Refine your search by selecting	items in the Select your	filters section. Search matches	are limited to 10,000 for site per	formance.
Select Your Filters	Your Search	Results: 1 - 10 of 10,	000	Per page: 10 v

You <u>must</u> be:

- Able
- Available
- Actively searching for work to receive unemployment insurance benefits.

Search for Jobs



View your Illinois JobLink Work Search Record

					Deve
Program Regist	rations			0	Job Placement
Filter Dregrams					+ Add
Begin typing to filter resu	Q			3	Activity Log Job Views
	List of Pro	grams	Â	0	InterAgency Referrals
Program 🖨	Participations 🔶				+ Add
WIOA (Workforce Innovation and Opportunity Act)	Enroll	✓ Eligible		0	Staff Self- Service Staff Entered Self- Service Services
TAA (Trade Act)	A printable Version A Pri	ntable Job Seeker Release			+ Add
Online Job Seeker Releas	se EEO			0	Participant Self-Service

WORK SEARCH RECORD



Record work search activity for jobs outside of Illinois JobLink



Record work search activity for jobs outside of Illinois JobLink - Continue

External Job Search Activity	<					
This is a record of your job searching activity performed through other means than JobLink to help you keep track of all your contacts.						
Work Search Record External Job Search Activity Activity Report	-					
No external job view activities.						
Add Activity Return to Case Details						
Click Here						

Create New Work Search Record

Ê	Upcoming Events		,	
*	Admin Tasks	Work Search Record External Job Search Activity Activity Report	`	
Q	User Search	Date Applied (required) Record your		
	Job Seeker	Today work search		
Q	Job Seeker Search	Job Title (required)		
Q	Job Search	Employer (required)		
Ħ	Employer	JobLink		
6	Employer Search	Company Address		
B	Resume Search	Address		
	🔓 Select Language 🔻			
	What is this?	Address Line 1 Complete the required fields		
		Address Line 2		
Wait	Waiting for analytics.ajla.net			

Create New Work Search Record Continued



How do I know my Illinois JobLink registration is complete?

Verify **UI Registered** is **GREEN**



Connect with IDES at www.IDES.Illinois.gov

• Online filing is preferred at the website above

For Assistance with your claim:

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 8:30 am 4:30 pm Saturday
- To schedule an in-person appointment at your local office call: (217) 558-0401