

LWIA #7 MOU

LOCAL MOU TEMPLATE

MEMORANDUM OF UNDERSTANDING

BETWEEN

THE WORKFORCE INNOVATION BOARD OF LWIA 7

AND

THE WORKFORCE SYSTEM PARTNERS OF LWIA 7

Joanna Greene

**Individual designated by the Local Board
Chair to lead MOU negotiations**

jgreene@chicookworks.org

Email address

Wingman Ho

**Impartial individual designated by the Local
Board Chair to lead annual budget
negotiations**

who@chicookworks.org

Email address

1. PARTIES TO MOU (SEC. 121 (C)(1)) (Governor's Guidelines, Section 1, Item (b))

- *List the required partner providing services in the local area.*
- *List the partner agency providing services of each required partner.*

Note: Please ensure abbreviations and acronyms are accurate and up to date for each required partner and partner agency.

PARTIES TO MOU	TYPED NAME
Local Workforce Innovation Board Chairs	George Wright and Jaclene Robinson-Ivy
Chief Elected Official	President Toni Preckwinkle
Chief Elected Official	Mayor Lori Lightfoot
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	

REQUIRED PARTNERS AS PARTIES TO MOU		ENTITY (NOT NEGOTIATOR) ADMINISTERING PROGRAM TYPED NAME ¹
Title I: Adult, Dislocated Worker, Youth		Chicago Cook Workforce Partnership
Title II: Adult Education and Literacy		ICCB- multiple agencies. See Attachment 1
Title III: Employment Programs under Wagner-Peyser		Illinois Department of Employment Security
Title IV: Rehabilitation Services		Illinois Department of Human Services DRS
Perkins/Post-secondary Career & Technical Education		ICCB- multiple agencies. See Attachment 2
Unemployment Insurance		Illinois Department of Employment Security
Job Counseling, Training, Placement Services for Veterans		Illinois Department of Employment Security
Trade Readjustment Assistance (TRA)		Illinois Department of Employment Security
Trade Adjustment Assistance (TAA)		National Able Network
Migrant and Seasonal Farmworkers		Illinois Department of Employment Security
Community Services Block Grant (CSBG)		City of Chicago DFSS & Cook Co. CEDA
Senior Community Services Employment Program (SCSEP)		National Able Network Easterseals City of Chicago – DFSS & CAPS, National Caucus on Black Aging Catholic Charities National Asian Pacific Center for Aging (NAPCA)
TANF		Illinois Department of Human Services
Second Chance		North Lawndale Employment Network, Safer Foundation & OAI, Inc.
OTHER REQUIRED PROGRAMS OFFERED IN THIS LOCAL AREA AS PARTIES TO MOU		IF MARKED YES, LIST THE ENTITY ADMINISTERING PROGRAM
National Farmworker Jobs Program	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Housing and Urban Development Employment and Training Activities	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Chicago Housing Authority
Job Corps	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Paul Simon Job Corps Center
Youth Build	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	CAPS, City Incite & Community Youth Development Institute
ADDITIONAL PARTNERS AS PARTIES TO MOU		ENTITY ADMINISTERING PROGRAM
2. DURATION OF AGREEMENT (Sec. 121(c)(2)(v)) (Governor's Guidelines, Section 1, Item 10) (§ 678.500(b)(5))		

¹ Insert only the name(s) of the program(s) in this space. The names of individual negotiators are not needed.

- *Provide the effective date of the MOU (not the MOU Amendment).*
- *List the agreed upon expiration date (cannot exceed three years).*
- *Confirm the purpose of the umbrella MOU.*

The effective date of this MOU amendment will be July 1, 2020.

All MOUs in the State of Illinois will expire on June 30, 2023.

The purpose and scope of this MOU is to define the workforce services that WIOA required partners will provide in LWIA 7, the methods WIOA partners will use to provide these services and the roles and responsibilities of all WIOA partners related to service delivery. The LWIA 7 and WIOA partners enter into the agreement with the following general objectives to:

1. Implement the vision for the Chicago Cook one-stop delivery system;
2. Determine the amount of contribution by each WIOA partner for infrastructure and shared system costs to support the Chicago Cook one-stop delivery system;
3. Establish procedures and tracking methods for referrals between partners;
4. Provide assurance of physical and programmatic accessibility, specifically addressing adults, individuals with disabilities, dislocated workers, youth and individuals with barriers to employment;
5. Explain data sharing methods between partners to measure achievement of performance goals;
6. Describe the process by which disputes will be resolved; and identify the manner in which this agreement may be amended, modified and renewed.

The Chicago Cook Workforce Partnership (The Partnership) works on behalf of the Chicago Cook Local Workforce Innovation Board (LWIB or Chicago Cook LWIB) under the WIOA legislation and is responsible for coordinating and facilitating the integration and operation of the four (4) Comprehensive One Stop Centers referenced in this MOU. WIOA Section 121 requires that The Partnership sign an agreement with all WIOA Required Partners. This MOU sets forth agreements for creating cooperative working relationships among the mandatory partners and The Partnership, who agree to abide by these terms while complying with regulatory and statutory provisions of the Workforce Innovation and Opportunity Act and other applicable laws.

3. VISION FOR THE SYSTEM (Governor's Guidelines, Section 1, Item 1(b))

- *Describe the shared vision for the system and the role of the local board and required partners to a high-quality local workforce delivery system (vision must be consistent with Federal, State, regional, and local planning priorities, as well as the Governor's Guidelines).*
- *Outline the general steps to achieve the shared vision, including the aspects of the vision currently in place and a timeline of steps to implement aspects not currently in place within the current term of the MOU.*

Note: It is acceptable to describe activities that may take multiple years within the term of this MOU to work towards the vision.

The State of Illinois' vision has been adopted which is to:

“Promote business driven talent solutions that integrate education, workforce and economic development resources across systems to provide businesses, individuals, and communities with the opportunity to prosper and contribute to growing the state’s economy.”

In addition, the LWIA 7 one-stop delivery system has a shared vision consistent with federal and state planning priorities that “Every person has the opportunity to build a career; every business has the talent to grow and compete in a global economy.”

Toward that end, this MOU supports the vision to ensure collaboration among education, workforce, economic development and required partners as they provide program participants the ability to move along their chosen career pathway, leading to high paying jobs in growing sectors of the economy that offer long-term opportunities for stable employment and ultimately assist businesses in Illinois to be competitive in a global economy.

Under the oversight umbrella of The Chicago Cook Workforce Innovation Board, the WIOA Partners serve as the operators of the Chicago Cook One Stop Center system and jointly agree to continue to make the necessary investments to support the new vision and guiding principles of WIOA, and to operate within the system’s local governance structure. This includes continuing a process for decision-making by Center-Level Teams, the Cook County WIOA Partners Team, and the LWIB Service Delivery Committee (with final recommendation to the LWIB Executive committee/full Local Workforce Innovation Board.

Through an on-going process led by The Partnership, meetings of the core and required partners have completed a deep dive into all partners' eligibility and referral processes. These guiding principles have been the basis of all planning and activity for the LWIA 7 Comprehensive Workforce Centers. The partners have developed a strong integrated service delivery strategy using this model and the Service Integration assessment program with strong commitment and buy in from the leadership within each system. There is a system-wide manual containing forms, referral material and individual eligibility information.

With special assistance by the Illinois Division of Rehabilitation Services, access and opportunities for all populations, including those with disabilities, is provided. All job seekers, regardless of their barriers to employment, are provided with services or an appropriate referral.

One on-going aspect to this vision is the focus on continuous improvement and innovation. Through regular partner meetings, all Center Staff meetings, WIB review, and customer/staff suggestions, the services and activities of the Center will change and develop to ensure that customer (both business and job seeker) needs are met.

Additionally, the Workforce Board is implementing Career Connect ©, a big data and case management system that will improve tracking of both job seeker and employer customers. The business services application is running as The Partnership explores adding new capabilities to Career Connect on a continuous improvement basis.

In furtherance of the above plans, and those developed for the region, partners will build a system that:

- Is employer-centric and built upon common efforts of our economic development partners with strong industry partnerships in place.
- Is holistically focused on the industry sectors that are being targeted.

- Uses LWIA 7 labor market data to have an up-to-date understanding of both the supply and demand sides of our regional economy, including the talent needs and qualifications of employers and our education and training systems effectiveness in meeting them.
- Builds upon educational efforts throughout the LWIA 7 to identify and create job relevant career pathways for all on-ramps within a given industry sector and their associated occupations.
- Advances opportunities for all job seekers including low-skilled adults, youth, individuals with disabilities, veterans and other individuals with multiple barriers to employment.
- Creates a system of workforce, education and economic development partners that provide excellence in meeting the needs of businesses and individuals thus growing a vibrant and robust regional economy.

Aspects of the vision that are currently in place include:

- A strong emphasis on sector strategies. The partners are well versed in the need to train individuals for jobs in occupations that pay a living wage. There have been numerous initiatives at both State and Local Level in which partners have participated. Partners have collaborated on projects such as our Sector Centers, which included collaboration by workforce, education and business partners.
- The use of labor market information to understand the supply and demand side of the economy - projects such as the “Where are the Jobs” and TOPS reports were built through the use of labor market information. The partners use LMI products, such as the Career Information System (CIS) to understand which occupations will be most in demand and what training is required to obtain jobs within that occupation.
- Career Pathways - the partners have worked together over the past few years to implement career pathway initiatives and post-secondary career pathway efforts in targeted sectors.
- Targeted Services to individuals with barriers to employment - the partners work with local community groups to identify persons, who with some encouragement, might benefit from WIOA services. We recognize that for customers with significant barriers to employment to be successful, basic needs, education barriers, perceptions of work, peer pressure and a range of issues must be addressed.

The partners will take the following steps over the next three years to fully implement the vision:

Complete inventories of:

- (a) Current Economic Development Efforts by Industry
- (b) Industry sector initiatives by partner
- (c) Current Career Pathways by targeted industry sector
- (d) Engagement Levels by each partner with individuals with barriers
- (e) Performance Measures for each partner

Year 2: Create Initiatives for Each Sector that was targeted in the Regional Plan

Year 3: Review outcomes of initiatives to date

This local MOU is intended to reflect the shared vision and commitment of the Board and Partners to a high-quality workforce development system and One Stop Centers and be consistent with the vision articulated by the Federal, State, regional and local planning priorities.

It is understood that the development and implementation of a successful One-Stop System will require time, planning, mutual trust and cooperation of all Partners acting as a team, in good faith. One-Stop Partners will continue to implement and improve various aspects of the shared vision. This MOU supports the vision to ensure collaboration among education, workforce, economic development and required partners as they provide program participants the ability to move along their chosen career pathway, leading to high paying jobs in growing sectors of the economy that offer long-term opportunities for stable employment.

4. SERVICE INTEGRATION ([Illinois Service Integration: Overview and Self-Assessment Guide](#))

- *Identify steps that required partners will take within the term of this MOU to implement the strategies described in the Service Integration Action Plan.*

The required partners in the One-Stop delivery system (WIOA One-Stop Partners) administer separately funded programs as a set of integrated streamlined services to customers. This MOU negotiated and executed between the Chicago Cook Workforce Innovation Board and the WIOA One-Stop Partners governs the operation of service integration at the four comprehensive American Job Centers in LWIA #7.

Below is an outline of procedures and practices that will be used to achieve continuous improvement by the WIOA partners for service integration:

Consistent attendance by representatives of the WIOA One-Stop Partners at monthly center-level meetings, quarterly system-level meetings, and other joint planning meetings;

- Development and/or implementation of service integration based on the seven (7) service integration functions identified by the State: customer-centered design, staff, intake and assessment, service, career pathways, information, and evaluation of service integration processes;
- Development and/or implementation of service coordination plans that outline respective responsibilities and benchmarks for WIOA partner procedures for communication, collaboration, and data sharing;
- Development and implementation of continuous improvement of plans for staff cross training;
- Development and implementation of continuous improvement for collecting customer feedback and customer satisfaction reports;
- Development and implementation of a continuous improvement plan;
- The preparation of formal reports to WIOA One-Stop Partners, The Chicago Cook Workforce Partnership, the Chicago Cook Workforce Innovation Board, and other relevant stakeholders regarding the implementation of service integration.

In 2019 and early 2020, The Chicago Cook American Job Center WIOA partners completed the State facilitated process of conducting local assessments and developing Action Plans for Service Integration in each of the four comprehensive one-stops in LWIA #7. WIOA partners in each workforce center committed to implement the strategies in the action plans. Major priorities in the plans include communication across partners which includes improving and expanding technological capabilities that can facilitate referrals; joint case management; coordination of services across partners for individuals, cohorts and the entire system; coordinated employer services; and shared performance reporting and management.

The following are some examples of steps to complete service integration goals:

- Communication across partners - Use technology to share information via social media and websites
 - Develop/improve communication vehicles such as newsletters, meetings, calendars, partner meetings
 - Improve the partner referral form; finalize the process and share information
 - Create work group to review referral system and develop a feedback process
 - Create detailed handbook of partners services
 - Increase knowledge of Career Pathways using common language across partners.
- Cross-training provided to staff - Administer needs assessments to customers
 - Develop a cross-agency follow-up process
 - Create, train and implement uniform policies/procedures on referral and follow up, evaluate effectiveness.
- Business services - work with the current Business Service Teams (BST) with a focus on capacity and partner representation
 - Develop a script for BST staff to follow up on employer visits/contact protocol
 - Track outcomes via Illinois JobLink and Career Connect
 - Asset mapping
 - Identify

sector champions to strengthen partnerships and increase engagement with small and medium employers requiring specialized attention • Host coordinated hiring events with all system partners • Use the LWIB and BST to guide strategic planning • Continue to create employer lists by sector.

- Customer input & implement services - Continue to use and revise existing customer satisfaction tools • Improve the design of a universal intake form • Create FAQ on partner programs and implement focus groups with all partners.
- Services delivered by function - Map the flow of customers and services • Review services by function for each title and identify opportunities for collaboration.
- Job expectations communicated to staff - Establish core staff competencies • Continue/increase frequency of partner meetings for updates, share feedback • Update staff procedures manual • Have new staff to attend American Job Center orientations • Establish a vision for customer service.
- Processes are streamlined and aligned - Administer common needs assessments to customers • Develop a cross-agency follow-up process • Create, train and implement uniform policies/procedures on referral and follow up, evaluate effectiveness. Share assessment information at Partners Meetings • Develop collaboration tools for jobseekers • Create matrix of assessments currently in use across partners • Share workforce data more frequently to build bridges across partners agencies.
- Customer information is shared - Create a manual of all partner services • Explore use of Career Connect for electronic referral system • Review customer satisfaction survey to represent all programs/services.
- Partners share an understanding of Career Pathways - Develop Career Pathways training for frontline staff.
- All staff are valued and respected - Include frontline staff at center-level American Job Center meetings • Ensure staff have time to discuss customer service, continuous improvement service integration, working relationships at regular staff meetings.
- Board expectations drive American job Center expectations - Provide WIOA 101 for all staff • American Job Center teams invite LWIB members to meetings.
- Staff collaborate on customer assessment - Share assessment information at WIOA partners meetings • Develop collaboration tools for jobseekers • Create matrix of assessments currently in use across partners • Share workforce data more frequently to build bridges across partners agencies.

5. MOU DEVELOPMENT (Governor's Guidelines, Section 1, Items 3-8)

- *Fully describe the process and efforts of the Local Workforce Innovation Board and required partners to negotiate the MOU.*
- *Explain the process to be used if consensus on the MOU is not reached by partners*
- *To demonstrate the engagement of required partners and the Local Workforce Innovation Board, describe the process to review both draft and final commitments to:*
 - *service delivery methods,*
 - *service locations, and*
 - *shared costs.*

In PY 20, the WIOA MOU partners met for the first time in person on **March 5, 2020**. The Chicago Cook Workforce Partnership (The Partnership) and Kerber, Eck & Braeckel LLP (KEB) presented preliminary budgetary spreadsheets for universal review and discussion. The meeting went smoothly since most of the partners participated in the previous year's process. Four comprehensive one-stop center locations were proposed and agreed upon for PY20: Pilsen, Chicago Heights (at Prairie State), Mid-South and Northern Cook County. The locations of the comprehensive One-Stop centers remained the same from the PY19 MOU, except the IDHS lease at the former Arlington Heights comprehensive one-stop center is terminating effective June 30, 2020. A new location within Northern Cook County is [next page]

in process, and all required partners confirm their commitments to that new location. Between this date and the next meeting all required partners were tasked to enter their FTE commitments, methods of service delivery, edited drafts for MOU Narrative Sections 7 & 11, designated MOU signatory and budget negotiation representative by **March 19**.

The second meeting was on **March 31, 2020**. Partners joined the meeting via telephone and video conference. Between that date and the first meeting, the Partnership and KEB reached out to WIOA partners for FTE information, additional MOU narrative language and cost allocation details. A draft budget spreadsheet was distributed in advance of Negotiation Meeting 2. Nearly all FTE commitments had been confirmed by required program and had been incorporated into the draft one-stop operating budget spreadsheet.

The meeting went smoothly as most representatives had done their preliminary work. MOU partners were reminded to notify KEB of any changes to their FTE contribution, method of service delivery and method of contribution for meeting their allocated amounts of the shared costs by **April 6** and that any partner that does not contact KEB will be kept at the same commitment levels as presented at meeting 2. Before the next meeting, changes were incorporated in second drafts of the MOU and cost allocation sheets by the Partnership and KEB.

The third and final meeting was held on **April 14, 2020 via phone and video conferencing only**. The final draft budget was presented in meeting #3 (the only change made following the meeting was to the “notes” section of the one-stop operating budget spreadsheets for each comprehensive one-stop center and updates to Section 13 of the MOU narrative to confirm Partners’ contribution methods for their share of allocated costs). As indicated in the meeting summary, all partners expressed agreement with the final draft budget. All required WIOA partners participated in these discussions and meetings either in person or by phone or email.

The Chicago Cook Workforce Partnership submitted the form “Outcome Report of Annual Budget Negotiations for PY2020 (SFY2021)” to the Illinois Department of Commerce and Economic Opportunity indicating that WIOA partners in LWIA #7 have reached agreement on the annual One Stop Operating budget for the year beginning July 1, 2020.

6. NAME AND LOCATION OF ALL SERVICE LOCATIONS (Governor’s Guidelines, Section 1, Item 8(d)) (§ 678.310, § 678.315 and § 678.320)

- *Provide the name and address of the comprehensive one-stop center(s) in the local service delivery system.*
- *Clearly identify and list any designated affiliate sites and specialized centers, clearly indicating which type of site has been designated.²*

Note: The information provided in this section must match the Illinois Workforce Development System (IWDS) and Illinois workNet listings.

² All designated affiliate sites and specialized centers must be included in the Infrastructure Funding Agreement.

Comprehensive One-Stop Center(s)	Designated Affiliate Sites	Designated Specialized Centers
<p>Chicago Cook Workforce Partnership PY 2020 Centers Hours of operation - 8:30 am to 5:00pm</p> <p>Near West Comprehensive American Job Center (Pilsen), National Able Network Francheska Feliciano (312) 994-8300 1700 West 18th Street, Chicago, Illinois 60624</p> <p>Mid-South Comprehensive One Stop Center, Employment and Employer Services Charles Townsen (773) 538-5627 4314 South Cottage Grove, Chicago, Illinois 60653</p> <p>South Suburban Comprehensive One Stop Center (Chicago Heights), National Able Network Francheska Feliciano (708) 898-5100 Prairie State College, ATOC Building, Suite 148, 202 S. Halsted, Chicago Heights, Illinois 60411</p> <p>North Suburban Comprehensive One Stop Center (Arlington Heights), Business and Career Services Lisa Maentz (847)981-7400 press 3 723 West Algonquin Road, Arlington Heights, Illinois 60005</p>		

7. DESCRIPTION OF COMPREHENSIVE ONE-STOP SERVICES (Sec. 121 (c)(2)(i) (Governor's Guidelines, Section 1, Items 8(e)-(g)) (§ 678.500(b)(1))

- Complete a local service matrix provided as Appendix F. This appendix must be updated annually (the State-level service matrix provided in Appendix F is intended to serve as a reference for local negotiations).
- In the spaces provided below:
 - *For each partner, describe how the committed number of FTEs will allow services to be made available during all business hours, including capacity or training of onsite staff, use*

of contractors and use of direct linkage³ (as described in each partner's corresponding Direct Linkage Checklist). If there are multiple providers of a program's services, please describe each provider's method of service delivery.

- *Please describe how each partner will ensure services are provided in real time in all service locations during all regular business hours given the number of FTEs committed.*

The partner agencies are committed to provide the best possible services to customers and businesses. Members of the group realize that integration of services and collaboration among the agencies is essential to success. Services will be coordinated and delivered in several ways, including in person, electronically (Skype and other electronic means) and via telephone. Partners will use a referral form in order to track integration and collaboration among the required partners. Cross-training efforts have begun and will continue beyond PY20. Responsibility for these coordinated efforts has become part of the one-stop operator's duties. Cross-training staff within the center will allow for better customer service.

Designated staff will welcome the customer, and a needs-based assessment will determine the customers' next steps in the service delivery process. It is then determined by appropriate staff if a referral to another agency is needed.

Staff who are trained about each required program will direct clients to the services that best fit their needs, either by in-person or direct linkage technology. Partners will work together with the community to provide efficient and comprehensive employment-driven services to each customer who expresses need for assistance.

Title I (Adult, Dislocated Worker and Youth)

- Near West Comprehensive American Job Center (Pilsen): On-Site
- South Suburban Comprehensive One Stop Center (Chicago Heights): On-Site
- Mid-South Comprehensive One Stop Center: On-Site
- North Suburban Comprehensive One Stop Center (Arlington Heights): On-Site

WIOA Title IB career services will be provided on-site and through technology at the workNet Centers. The Chicago Cook Workforce Partnership provides the services for Adult, Dislocated Worker and Youth programs. The WIOA Adult Formula Program provides career and training services through the American Job Center Network to help job seekers who are at least 18 years old succeed in the labor market. In the provision of individualized career services and training services, WIOA established a priority for serving low income individuals, recipients of public assistance, as well as individuals who are basic skills deficient.

The WIOA Dislocated Worker Program provides career and training services to help job seekers who meet the definition of a dislocated worker. The goal of the program is to help individuals return to the workforce with the skills they need to obtain quality employment in "in demand" industries. These career and training services are provided through the One-stop Delivery System at the American Job Center.

The WIOA Youth Program provides services for young adults to succeed in education and the workforce. WIOA provides a significant opportunity for coordination across all core and partner programs including planning, reporting, and service delivery. This creates an opportunity for the WIOA Adult program to work closely with the WIOA Youth program.

Title II (Adult Education and Literacy)

- Near West Comprehensive American Job Center (Pilsen): On Site
- South Suburban Comprehensive One Stop Center (Chicago Heights): On Site

³ Be as specific as possible when describing services being provided via direct linkage. Descriptions using vague terminology, such as describing services being "provided through technology" will not be accepted as a complete and compliant description of direct linkage.

- Mid-South Comprehensive One Stop Center: Direct Linkage
- North Suburban Comprehensive One Stop Center (Arlington Heights): On Site

At the Near West Comprehensive AJC, there are 12 Title II funded programs who are represented by a full time Career Pathways navigator, with an equivalent of 1.0 FTE. The 12 Adult Education programs are A Safe Haven, Chinese Mutual Aid Association, CCC Richard Daley, CCC Malcolm X, Greater West Town Community Development Project, Instituto del Progreso Latino, Literacy Chicago, Pui Tak Learning Center, Poder Learning Center, Safer Foundation, St. Augustine College, and Universidad Popular. The navigator maintains a full-time schedule with a desk and an office on site. The navigator has access and information on the Title II services for clients at the AJC, making and tracking direct referrals, and coordinates with the other titled services on site. The navigator is available for clients during regular business hours and is able to conduct orientation and screening for referrals to Title II services, with information on all of the instructional options available at each of the 12 Adult Education partners. The navigator additionally attends monthly coordination meetings at the AJC in which all partners are present, and in which the structure of referrals and program services from Title I, Title II, Title III, and Title IV are analyzed, updated, and coordinated. The navigator provides a unique access point both for referrals into and out of Adult Education. Adult Education in turn provides basic skills training that imparts the foundational skills necessary to enter better paying career options and certificate training programs from Titles I, III, and IV.

Adult Education and Family Literacy provides programming in Adult Basic Education, Adult Secondary Education (High School Equivalency preparation), English Language Acquisition, bridge and career pathway programs. Students gain educational skills in reading, writing, math, social studies, science, English speaking, grammar and writing, employability skills and college success skills essential digital literacy abilities, and access to technology in an educational setting.

With regard to Prairie State College, classroom space will be available for partners in the early afternoon after each Fall and Spring semester's classes are scheduled; PSC will do its best to accommodate all WIOA partner requests as they arrive.

The FTE provided by the four Title II Partners assigned to the One Stop Center in Arlington Heights (Oakton C.C., Harper College, District 214 and District 211) will ensure new WIOA clients receive access to Adult Education at Orientations, on-site Basic Math skills classes are offered, Title II partners will be involved in the design of the new site, and available for student access through direct linkages to programs.

Wagner-Peyser Employment Services

- Near West Comprehensive American Job Center (Pilsen): On Site
- Chicago Heights: On Site
- Mid-South Comprehensive One Stop Center: On Site
- North Suburban Comprehensive One Stop Center (Arlington Heights): On Site

IDES' Employment Services and Outreach is a labor exchange program designed to sustain economic growth by expanding employment opportunities to qualified job seekers that meet the demands of the employers. The program's objectives aim to reduce the loss of productivity by filling job openings as quickly as possible and to shorten the duration of individuals' unemployment. For job seekers who are not job ready, Employment Services, in cooperation with other workforce partners, assist clients to access training, employability development services, and other supportive services needed to realize their employment goals.

IDES and other workforce partners have formed local Business Service Teams to coordinate the agencies' employer contacts and streamline services delivered to them. The teams establish their local American Job Center as the one-stop resource for employers' employment and training needs. As part of this effort, Illinois Job Link, available to all American Job Center partners, is one of the tools that facilitate service coordination.

All Employment Services under Wagner-Peyser are offered on-site at the Near West Comprehensive American Job Center (Pilsen) and South Suburban Comprehensive One Stop Center (Chicago Heights) Comprehensive One Stop Centers.

Title IV (Rehabilitation Services)

- Near West Comprehensive American Job Center (Pilsen): Direct Linkage
- South Suburban Comprehensive One Stop Center (Chicago Heights): Direct Linkage
- Mid-South Comprehensive One Stop Center: Direct Linkage
- North Suburban Comprehensive One Stop Center (Arlington Heights): Direct Linkage

The Division of Rehabilitation Services provides individuals with qualifying disabilities services to assist them in obtaining and maintaining employment in a competitive and integrated work setting in the community. This is accomplished through a variety of means including: career counseling; job training which can range from certification to advanced degree programs; job placement services which includes job readiness training, job development and supported employment services; and job retention services to aid customers in obtaining accommodations necessary to maintain their current employment. Please see the attached service matrix for the career and other Services listed in the service matrix will be made available during normal business hours at any of the DRS offices located in Cook County. DRS staff will make themselves available to receive referrals primarily through direct linkage but also through in person contact. One Stop partners can access DRS field offices to refer WIOA customers using a paper referral form, web referral, phone, e-mail or direct contact with agency staff.

DRS staff, including Rehabilitation Counselors and Business Service Consultants, will also provide assistance onsite at each of the four One Stops, per availability. DRS staff will be available to provide onsite support outside of any regularly scheduled appointments or previously scheduled activities. services to be provided.

Perkins/Post-Secondary Career and Technical Education

- Near West Comprehensive American Job Center (Pilsen): Direct Linkage
- South Suburban Comprehensive One Stop Center (Chicago Heights): Direct Linkage
- Mid-South Comprehensive One Stop Center: Direct Linkage

City Colleges of Chicago

Assist with educational assessment, academic planning and counseling, career planning and counseling, short-term and multi-entry CTE training, workforce preparation training, internships, financial aid and additional identified supportive services that will afford the needed skills and training to enter the workforce towards retaining employment with sustainable wage earnings in an economically growing industry.

Unemployment Insurance (UI)

- Near West Comprehensive American Job Center (Pilsen): On Site
- South Suburban Comprehensive One Stop Center (Chicago Heights): Direct Linkage
- Mid-South Comprehensive One Stop Center: Direct Linkage
- North Suburban Comprehensive One Stop Center (Arlington Heights): On Site

The Unemployment Insurance program, administered by IDES, is designated to contribute to the state's overall economic stability by partially protecting eligible workers against loss of income during periods of

unemployment. Eligible workers who become unemployed and meet all requirements set forth in the UI Act may receive benefits for the maximum number of weeks payable under the law or until the worker finds employment or becomes otherwise ineligible.

IDES/Unemployment Insurance services are offered on-site at the Near West Comprehensive American Job Center (Pilsen) Comprehensive One Stop Center and via direct linkage at the Chicago Heights Comprehensive One Stop Center.

Job Counseling, Training and Placement Services for Veterans

- Near West Comprehensive American Job Center (Pilsen): On Site
- South Suburban Comprehensive One Stop Center (Chicago Heights): On Site
- Mid-South Comprehensive One Stop Center: On Site
- North Suburban Comprehensive One Stop Center (Arlington Heights): On Site

IDES provides veteran's priority of service over all other job applicants actively promotes and develops employment opportunities and provides placement and vocational guidance services.

IDES/Veterans' services are offered on-site at the Near West Comprehensive American Job Center (Pilsen) and South Suburban Comprehensive One Stop Center (Chicago Heights) Comprehensive One Stop Centers.

Trade Readjustment Assistance

- Near West Comprehensive American Job Center (Pilsen): On Site
- South Suburban Comprehensive One Stop Center (Chicago Heights): Direct Linkage
- Mid-South Comprehensive One Stop Center: Direct Linkage
- North Suburban Comprehensive One Stop Center (Arlington Heights): On Site

IDES administers Trade Readjustment Allowances, a benefit under the TAA program, providing income support to persons who have exhausted unemployment compensation and whose jobs were affected by foreign imports. IDES/TRA services are offered on-site at the Near West Comprehensive American Job Center (Pilsen) Comprehensive One Stop Center and via direct linkage at the South Suburban Comprehensive One Stop Center (Chicago Heights) Comprehensive One Stop Center.

Trade Adjustment Assistance (TAA)

- Near West Comprehensive American Job Center (Pilsen): On Site
- South Suburban Comprehensive One Stop Center (Chicago Heights): Direct Linkage
- Mid-South Comprehensive One Stop Center: Direct Linkage
- North Suburban Comprehensive One Stop Center (Arlington Heights): Direct Linkage

National Able Network administers the Trade Adjustment Assistance (TAA) Program is a federal entitlement program that assists U.S. workers who have lost or may lose their jobs as a result of foreign trade. This program seeks to provide adversely affected workers with opportunities to obtain the skills, credentials, resources, and support necessary to become reemployed.

A group of workers may be eligible for TAA if their jobs are lost or threatened due to trade-related circumstances as determined by the DOL investigation. The latest information regarding program eligibility is available on our website at www.doleta.gov/tradeact.

Benefits and Services: If a worker is a member of a worker group certified by DOL, that worker may be eligible to receive the following benefits and services at a local American Job Center:

- Employment and Case Management Services: Skills assessments, individual employment plans, career counseling, supportive services, and information on training, labor markets, and more (through TAA or other American Job Center programs).

- Training: Classroom training, on the-job training, customized training designed to meet the needs of a specific employer or group of employers, apprenticeship programs, and more.
- Trade Readjustment Allowances (TRA): Income support available in the form of weekly cash payments to workers who are enrolled in a full-time training course and have exhausted their unemployment insurance.
- Job Search Allowance: Reimbursement for costs of seeking employment outside of the worker's commuting area.
- Relocation Allowance: Reimbursement for relocation costs for employment outside of the worker's commuting area.
- Alternative Trade Adjustment Assistance (ATAA) and Reemployment Trade Adjustment Assistance (RTAA): A wage subsidy for up to two years that is available to reemployed older workers and covers a portion of the difference between a worker's new wage and their old wage (up to a specified maximum amount).

IDES/ Migrant & Seasonal Farmworkers (MSFW)

- Near West Comprehensive American Job Center (Pilsen): On Site
- South Suburban Comprehensive One Stop Center (Chicago Heights): On Site
- Mid-South Comprehensive One Stop Center: On Site
- North Suburban Comprehensive One Stop Center (Arlington Heights): On Site

This program is available at both ADA accessible Comprehensive One-Stop locations, Near West Comprehensive American Job Center (Pilsen) and South Suburban Comprehensive One Stop Center (Chicago Heights).

National Farmworker Jobs Program (NFJP) NA

Community Service Block Grant (CSBG)

- Near West Comprehensive American Job Center (Pilsen): Direct Linkage
- Chicago Heights: Direct Linkage
- Mid-South Comprehensive One Stop Center: Direct Linkage
- North Suburban Comprehensive One Stop Center (Arlington Heights): Direct Linkage

The Chicago Department of Family and Support Services and CEDA administer the Community Services Block Grant and will do so through technology and possibly on-site in the future. The program provides a wide range of services and activities that a direct, measurable impact on the cause of poverty in the county. Through the implementation of the CSBG, the county has established specific programs that address the problems of the impoverished and encourage self-sufficiency.

Through a coordinated effort to provide these services in a comprehensive manner, the CSBG provider will participate in the one-stop delivery system by:

- CSBG employment and training dollars are used to pay for tuition for low- income adults to obtain short-term training certificate or a degree that will lead to employment in a high growth career. Short-term training is offered through local community colleges in the areas of truck driver and certified nurse assistance.
- Enrollment into CSBG supportive services (e.g. childcare, transportation subsidies, emergency food services, etc.) through CSBG-funded staff at the American Job Center, other American Job Center staff (cross training), or direct linkage to the CSBG provider through technology. Direct linkages may be conducted remotely at the American Job Center by phone or computer.
- Staff on a part-time or intermittent basis from the CSBG provider may be physically present to enroll clients in supportive services or provide services directly.
- CSBG provider staff may cross train with the workforce staff about supportive services and learn about the American Job Center programs and services from their workforce partners.

- The CSBG provider may coordinate employment and training services or other supportive services activities on-site at the American Job Center.

Cook County CEDA will participate via direct linkage through a dedicated phone line.

The Chicago Department of Family and Support Services (DFSS) Community Service Centers Program Component provides (via direct linkage through dedicated phone line) Chicago individuals and families in need with access a wide range of resources from shelter, food and clothing to domestic violence assistance, drug rehab, job training and prisoner re-entry services. Clients are also provided with information regarding rental, utility and other financial assistance programs. The Chicago Department of Family and Support Services will provide the Community Services Block Grant program to the Near West Comprehensive American Job Center (Pilsen) Comprehensive One-Stop with the technology of a dedicated phone number (312-743-2323) and through their website (www.cityofchicago.org/city/en/depts/fss.html).

Senior Community Services Employment Program (SCSEP)

- Near West Comprehensive American Job Center (Pilsen): On Site
- South Suburban Comprehensive One Stop Center (Chicago Heights): On Site
- Mid-South Comprehensive One Stop Center: Direct Linkage
- North Suburban Comprehensive One Stop Center (Arlington Heights): Direct Linkage

The SCSEP is a federally funded employment training program under the U.S. Department of Labor's Employment and Training Administration (USDOL-ETA). The SCSEP is the largest federally funded program for older adults who seek employment and training assistance, as well as civic engagement. Through this community service and transitional employment program, National Able Network partners with Community Service Assignments (community-based non-profit and government organizations known as Host Agencies) to provide participants with training opportunities to update their skills.

The Senior Community Service Employment Program (SCSEP) is a community service and work-based job training program for older Americans. In Cook County, Community Assistance Programs (CAPs) administers the federal SCSEP through its national grantee Senior Services America. Authorized by the Older Americans Act, the program provides training for low-income, unemployed seniors. SCSEP participants at CAPS gain work experience in a variety of community service activities at non-profit and public facilities, including schools, hospitals, day-care centers, and senior centers. Participants work an average of 20+ hours a week, and are paid the highest of federal, state or local minimum wage. This training serves as a bridge to unsubsidized employment opportunities for participants

National Caucus & Center on Black Aging, Inc. (NCBA) administers the SCSEP (Senior Community Service Employment Program) funded by the Department of Labor serving unemployed low-income persons who are 55 years of age and older with limited employment prospects, most often due to age. The SCSEP program provides on-site job training through community service hours with non-profit and governmental agencies where participants gain marketable skills to transition into an unsubsidized employment. Participants receive an Illinois minimum wage stipend, job readiness skills, career coaching, assess to employers and supportive services while pursuing employment. Referrals will be sent to Deadra Ashford-Montgomery, Illinois SCSEP State Program Manager at 312-567-0318.

Easterseals Senior Community Service Employment Program (SCSEP) is funded by the U.S. Department of Labor and is a program that provides job training and employment opportunities for eligible individuals age 55 and older. Our goal is to help participants gain the skills necessary to obtain permanent employment, helping mature workers achieve economic independence and an improved lifestyle. Many mature workers have challenges to overcome before they find employment. Some of these include stereotypes related to age, transportation, housing, work experience, disability, income, self-esteem,

language, health, and education. Easterseals SCSEP helps participants rise above those obstacles by providing opportunities to enhance existing skills, train for a new career, and find a rewarding job.

Easterseals also provides SCSEP services at the Near West Comprehensive American Job Center (Pilsen) One Stop. The SCSEP is designed to be used in conjunction with other programs and services. These programs are provided by public, private and not-for-profit agencies to create holistic services that maximize goals and skills of SCSEP participants to achieve their goals of obtaining self-sufficiency.

The Chicago Department of Family and Support Services (DFSS) Senior Community Service Employment Program (SCSEP) provides employment training and job placement for seniors (at least 55 years old) for re-entry into the job market. The Chicago Department of Family and Support Services will provide the Senior Community Service Employment program to the Near West Comprehensive American Job Center (Pilsen) Comprehensive One-Stop with the technology of a dedicated phone number (312-745-8571) and through their website (aging@cityofchicago.org).

National Asian Pacific Center on Aging (NAPCA), funded by the U.S. Department of Labor, provides SCSEP services through direct-linkage at the North Suburban Comprehensive One Stop Center in Arlington Heights. SCSEP provides employment training and job placement services to low-income seniors, 55 years of age or better. NAPCA SCSEP partners with community-based nonprofits and government agencies to create entry-level, hands-on training experiences for program participants. Participants receive an hourly wage, based on the local minimum wage, for their program community service and training experiences. NAPCA SCSEP also provides comprehensive assessments, individual employment plans and career coaching to all program participants. Individuals interested in NAPCA's Senior Community Service Employment Program (SCSEP) may access program staff through direct-linkage via email, phone or fax: scsepception@napca.org; phone: 312-913-0981, fax: 312-913-0982.

DHS/TANF

- Near West Comprehensive American Job Center (Pilsen): Direct Linkage
- South Suburban Comprehensive One Stop Center (Chicago Heights): Direct Linkage
- Mid-South Comprehensive One Stop Center: Direct Linkage
- North Suburban Comprehensive One Stop Center (Arlington Heights): Direct Linkage

The One Stop Centers have a shared commitment to provide quality services and to meet the needs of both the employers and the customers. The Partners at both locations have developed a professional working relationship in conjunction with a sense of ownership in the center and the services offered.

To best serve our customers in accordance with our mission of strengthening Illinois by building up lives and communities, DHS-TANF is committed to the following to make this collaboration a success: DHS staff will be on site once or twice a week in conjunction with the orientations held at all locations to participate in the process to introduce TANF and other DHS assistance programs to on site partners and customers. TANF appointments will be scheduled for days we are on location and for other employment and training opportunities held on site. DHS-TANF will provide brochures, flyers, and other informational material to be distributed during the days we are not present as well as have information available in the Resource Center. DHS-TANF will participate in quarterly cross-training sessions with all on-site partners to foster collaboration and effective service delivery. DHS-TANF will provide instructions for partners to assist customers to completion the online application for benefits. The customer portal of ABE (Application of Benefit Eligibility) <http://www.dhs.state.il.us/page.aspx?item=33698> will allow customers to complete applications for benefits and manage their case. DHS-TANF provides intensive services and assessment to TANF customers. TANF customers are assessed with a comprehensive assessment and monthly update on needs while receiving benefits. DHS-TANF customers engaged in work and training activities are provided supportive services for transportation. Once customers become employed, they are eligible for additional supportive services. Based on eligibility TANF customer could receive Medicaid and SNAP benefits.

Making the services accessible to all individuals at the Comprehensive One-Stop Centers in Cook County will be the role of the partnership of all the agencies. Each partner brings to the table an area of expertise. It is the goal of the partners to serve all individuals entering the Center or in the surrounding communities with the services they need to be successful by using a seamless approach to obtain resources. The collaborative effort among the partners will ensure integrated services and with years of experience will help achieve this goal. A plan to navigate this process is already in place using a universal referral procedure created among the collaborative.

Additionally, in order to best serve our customers and live up to our mission of strengthening Illinois by building up lives and communities, DHS-TANF is committed to the following to make this collaboration a success:

- DHS staff will be on site once a week at both locations to participate in the orientation process to introduce TANF and other DHS assistance programs to on site partners and customers
- TANF appointments will be scheduled for days we are on location
- Provide brochures, flyers, and other informational material to be distributed during the days we are not present as well as have information available in the Resource Center
- Participate in cross-training with all on-site partners to foster collaboration to enhance the flow and accuracy of the referrals
- Provide written instructions <http://www.dhs.state.il.us/page.aspx?item=67369> for partners to assist customers in completion of Application for Benefits through the online customer portal of ABE (Application of Benefit Eligibility) <http://www.dhs.state.il.us/page.aspx?item=33698>. Illinois Department of Human Services provides intensive services and assessment to TANF customers. TANF customers are assessed with a needs assessment and monthly update on needs while receiving benefits.

TANF customers engaged in activities are provided supportive services for transportation. IF TANF customers become employed they are eligible to request additional supportive services for needs to ensure employment. IDHS also provides TANF customer Medicaid benefits and SNAP benefits if they are eligible.

IDOC Second Chance

- Near West Comprehensive American Job Center (Pilsen): Direct Linkage
- South Suburban Comprehensive One Stop Center (Chicago Heights): Direct Linkage
- Mid-South Comprehensive One Stop Center: Direct Linkage

Local Initiatives Support Corporation, an existing grant making institution and intermediary, is engaging North Lawndale Employment Network to serve persons returning from incarceration settings to high-crime, high-poverty communities in the city of Chicago. NLEN is anticipated to serve 57 recently-released adults (age 25+) from October 1, 2017 through June 30, 2020 via the provision of integrated career pathways, employment and financial coaching, and reentry case planning services that lead to increased financial stability and reduced recidivism rates. NLEN integrates these services and occupational skills training to prepare low-income job-seekers, including citizens returning from incarceration and others with multiple barriers to employment who have reading and math skills below the 9th grade level to enter and succeed on a career pathway in the Transportation, Distribution, and Logistics industry sector. Bridge training includes job readiness, contextualized academics and career development, Commercial Driver's License Class A & B preparation, skills training in rail and diesel mechanics, and, for some, transitional jobs. Completers secure stackable, portable industry credentials and have the ambition and knowledge needed to pursue and secure successful middle-skill positions and beyond.

HUD Employment and Training Activities

- Near West Comprehensive American Job Center (Pilsen): On Site
- Mid-South Comprehensive One Stop Center: On Site

The Chicago Housing Authority (CHA) target population consists of all adult (ages 18-54) residents of CHA public family housing and Housing Choice Voucher (“HCV”) participants who are not currently enrolled in Workforce Innovation Opportunity Act (“WIOA”) program. The CHA program shall utilize its existing assessment criteria to screen potential candidates and identify the most appropriate placement and training services.

The CHA program provides the following career workforce development services:

1. Access to employment services offered through the Chicago public workforce system, including WIOA programs and training;
2. Job clubs at Chicago American Job Centers that allow participants to learn about current job opportunities and develop individual job seeking skills;
3. Enhance technology related job search skills, including enrollment in Illinois Job LINK, the statewide, web-based job search tool established by the Illinois Department of Employment Security;
4. Job readiness training on a variety of subjects including, but not limited to, resume writing, interviewing skills, conducting labor market research and accessing vocational training grants;
5. Access to workforce tools that allow participants to assess and improve their individual technical skill level in preparation for specific job opportunities;
6. Provide training that helps participants improve their employability through soft skills development including, but not limited to, team building, diversity, customer service, problem solving, career path planning and continuing education;
7. Multifaceted basic adult reading, writing and math skill training through technology or referral to adult literacy agencies;
8. Digital literacy training through direct training including, but not limited to, Microsoft Office, Aztec, Illinois Job LINK, LinkedIn, and other relevant software to enhance hard and soft skills.
9. Access to the Contractor’s Business Relations and Economic Development team and other business services providers for job placement support; and
10. Guidance on and access to all other services provided through the public workforce system.

Job Corps

- Near West Comprehensive American Job Center (Pilsen): On Site
- Mid-South Comprehensive One Stop Center: On Site

Job Corps Admission services include:

- Orientations and program materials
- Eligibility determination for 16-24 year old individuals
- Online career interest assessment via O-NET
- Career planning and center selection
- Interview
- Departure preparation
- Center support

Job Corps Career Transition Services include:

- Verification of placement documentation for graduates and former enrollees; employment, school/college, training, or military
- Discussion of student’s career development plan
- Monthly documentation of contacts in CTS database
- Development of personalized job search skills and strategies in the students (Personal Development Career Plan)
- Maintain contact with employers of placed students to provide them with assistance with any job-related issues, receive quality of training feedback and other customer service approaches
- Counseling for job retention/improvement

Paul Simon Chicago Job Corp Center services include:

- Provides academic, career technical, employability, and social skills training;
- Academics include High School Diploma Online & GED obtainment
- Provides WIOA basic services applicable to the Job Corps program that augment the basic labor exchange services traditionally provided under Wagner-Peyser;
- Provide work-based learning, recreation, wellness, dormitory, meals and counseling.
- Career Technical Training programs include Office Administration, Brick Masonry, Carpentry, Computer Technician, Material and Distribution Operations, Nursing Assistant/Home Health Aide, Painting, and Pharmacy Technician.
- Provides training for participants in a residential or non-residential setting

YouthBuild

- Near West Comprehensive American Job Center (Pilsen): Direct Linkage
- Mid-South Comprehensive One Stop Center: Direct Linkage

Community Assistance Programs

Community Assistance Programs, known as CAPs, is celebrating more than 20 years of providing employment training and job placement services for residents of Chicago and Cook County. CAPs assists over 1,000 job seekers annually and places an average of 500 in employment. YouthBuild is a training and job placement program in construction and other related positions for youth ages 17-24. As a new DOL YouthBuild grantee, CAPs will provide Direct Linkage services to the Mid-South facility. Services will include:

- Special Orientations to recruit young adults ages 17-24;
- Construction specific pre-employment training and soft skills;
- Construction Union trainings and workshop in pursuit of credentials;
- Linking with the WIOA system for ITA and other services;
- Subsidized on-the-job training and work experience;
- Unsubsidized job placement; and
- Post-employment case management.

Community Development Institute

CYDI YOUTH BUILD staff consists of but not limited to a Program Manager, Job Developer, Case Manager, Construction Instructor and logistics coordinator who are on site at CYDI and are available at all business hours for direct linkage between programs offered and assistance for any party where needed.

CYDI YOUTH BUILD Staff have given a direct contact number along with flyers on site at MidSouth for direct communication to our Youth Build site at all times and service for each individual where deemed necessary.

Bethel Family Resource Center

Bethel Family Resource Center has been in existence for approximately 40 years. It is a pillar within the community. Bethel assists individuals and families in the tradition of helping people help themselves. Bethel offers emergency funding assistance, emergency shelter through its onsite shelter, a performing arts & film camp, and youth employment through its WIOA contract. Bethel's most recognized youth program is its Department of Labor funded YouthBuild Program. YouthBuild is recognized by DOL as a pre-apprenticeship program which serves "opportunity youth" from the age of 16 to 24.

8. PROGRAMMATIC ACCESSIBILITY (Sec. 121 (c)(2)(iv)) (§ 678.500(b)(4))

- *Describe features or methods to ensure the comprehensive one-stop center and any designated affiliate sites or specialized centers provide access to all required career services in the most inclusive and appropriate settings for each individual participant, including assuring that individuals with barriers to employment, such as individuals with disabilities, can access available services (§678.500(b)(4)).*

Note: Provide as much specificity as possible for each partner program.

All WIOA partners agree that they will not discriminate in their employment practices or services on the basis of race, color, creed, religion, sex (including pregnancy, childbirth and related medical conditions, sex stereotyping, transgender status and gender identity) national origin (including limited English proficiency), age, disability, or political affiliation or belief, veteran's status, or on the basis of any other classification protected under state or federal law. The Partnership and our WIOA partners have in place policies and procedures to address these issues, and those policies and procedures have been disseminated to staff/employees and otherwise posted as required by law. The Partnership and our WIOA partners further assure that all are currently in compliance with all applicable state and federal laws and regulations regarding these issues.

All WIOA partners will cooperate with compliance monitoring that is conducted at the local level to ensure that all comprehensive One-Stop centers, programs, services, technology and materials are accessible and available to all. The LWIA 7 EO Officer has over 12 years of EO experience, and her network of internal EO officer designees at each Center, continually resolve any problems or complaints that might arise expeditiously.

We have in place a combination of procedures and guidelines that enables the Comprehensive One-Stop centers to successfully provide individuals with complete access to all services, such as Sign Language Interpreter Services (CAIRS) and Language Services (PROPIO). In addition to Propio services, bilingual staff is available to assist and translate at most Comprehensive One-Stop Centers. Request for Reasonable Accommodation is in place to assist individuals upon request. If additional services are required, individuals are referred to our WIOA partners (IDHS-DRS, VR, IDES). Also, technology translation assistance is available through Google Translate.

These services will be provided "on demand" and in "real time" in the physical Comprehensive One-Stop center in person or via technology consistent with the "direct linkage" requirement as defined in WIOA (WIOA Section 121(b)(1)(A) and Section 678.305(d) of the Final Rules). Additionally, staff members will be trained to provide services to all, regardless of range of abilities, mobility, age, language, learning style and intelligence or education level. An interpreter will be provided "in real time" as provided by the vendor to any customer with a language barrier.

The Comprehensive One-Stop center(s) refer individuals with barriers to employment to appropriate workshops such as reading and/or math literacy training, job readiness training, computer literacy training and/or vocation training if practical, and if it has been determined that the training will lead to employment opportunity in that field of study. The Comprehensive One-Stop center(s) are provided with other material, equipment, and software to assist and address the needs of the individual with barriers to employment, including individuals with disabilities. Individuals with disabilities accessing services at the comprehensive one-stop center(s) have access to the center's resources not limited to: TTY and/or TextNet (Internet TTY services), Sign language Interpret Service, Computer, Printer, Phone, Assistive Technology (Scanning/Reading Software, Screen Web Page Reading Software, Enlarge Keyboard, Trackball Mouse and etc.). The One-Stop centers are educated on the Workforce Innovation and Opportunity Act (WIOA) of 2014, Title

29 Part 38, Section 188 Nondiscrimination and Equal Opportunity Regulations. The One-Stop centers adhere to and apply the EO policy and procedures to their daily operation as they assist and address the needs of individuals and individuals with disabilities.

The Comprehensive One-Stop center(s) have available for individuals with disabilities accessing the services at the Comprehensive One-Stop center(s) a selection of Assistive Technologies as listed below. The assistive technology is available upon request and/or as needed for the following services: Orientation, Registration, Testing, Workshops, Job Fairs, Rapid Response and the Resource Room. In addition, the comprehensive one-stop center(s) has access to TextNet Services (Online TTY) to assist individuals that are Deaf and/or Hearing Impaired and Language Services to assist individuals that Limited English Proficient (LEP). If an individual needs are not within the Comprehensive One-Stop center staff ability to address, in accordance with the “direct linkage” requirement under WIOA, the comprehensive one-stop center will refer the individual to a WIOA partners (e.g. IDHS-DRS, IDES, HUD and other) that has the appropriate services and ability to assist the individual this will be done within a reasonable time by phone or real-time.

Additionally, assistive devices, including but not limited to the following are currently available and being updated and distributed:

- TextNet
- ZoomText
- JAWS (a screen-reading software program)
- OpenBook
- Dragon (a screen-reading software program)
- MS Office Professional (8 or higher)
- Wynn Wizard
- Computers
- Large Screen Monitors
- Intellikeys/Keyboard
- Enlarged Keyboard
- Adjustable Keyboard Trays
- Trackball Mouse
- Adaptive mouse and keyboard
- Large Print Labels (for keyboard)
- Scanners
- Magnifiers
- Headphones
- Audio Tape Players
- Adjustable Table/Chairs
- Pocket Talker (Assistive Listening System)
- Staff (Real Time) Reader
- Braille
- Large print material
- Audio Tapes
- Text transcripts
- Television w/ closed and open captions
- Video Tapes

9. PHYSICAL ACCESSIBILITY (Sec. 121 (c)(2)(iv)) (§678.500(b)(4))

- *Describe how—through specific examples and commitments —required partners will assure the physical accessibility of the comprehensive one-stop center(s) and any designated affiliate sites or specialized centers, including the following:*

- *The designated service location layout supports a culture of inclusiveness*
- *The location is recognizable in a high-traffic area*
- *Access to public transportation is available within reasonable walking distance*
- *The location of a dedicated parking lot, with parking lot spaces closest to the door designated for individuals with disabilities*

- ☒ Please affirm that the local one-stop system will comply with all federal and State physical inclusiveness and accessibility requirements, including the Americans with Disabilities Act (ADAAA) of 2008, Section 188 of WIOA, the Illinois Accessibility Code, the most recent ADA standards for Accessible Design and the Uniform Federal Accessibility Standards, and all other applicable statutory and regulatory requirements.

The Comprehensive One-Stop centers will maintain a culture of inclusiveness in compliance with Section 188 of WIOA 29 CFR 38, the Americans with Disabilities Act Amendments Act of 2008 (ADAAA), and all other applicable statutory and regulatory requirements. The WIOA Partners shall not unlawfully discriminate, harass or allow harassment against any employee, or applicant for employment or services due to gender, race, color, ancestry, religion, national origin, veteran status, physical disability, mental disability, medical condition(s), age, sexual orientation or marital status. Partners will assure compliance with the Americans with Disabilities Act of 1990 and its amendments, which prohibits discrimination on the basis of disability, as well as other applicable regulations and guidelines issued pursuant to the Americans with Disabilities Act Amendment Act. Additionally, partners agree to fully comply with the provisions of WIOA Title I, Section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights act of 1964, the Age Discrimination Act of 1975, and Title IX of the Education Amendments of 1972, WIOA Title IB, 29 CFR Part 38 and all other regulations implementing the aforementioned laws.

In partnership and cooperation with the WIOA partners and Equal Opportunity staff of the Partnership, the LWIA 7 Comprehensive One Stop Centers have at least one fully accessible workstation with staff trained on the operations of the adaptive equipment and programs. The WIOA Title I partners also commit to offering priority for services to veterans, recipients of public assistance, other low-income individuals or individuals who are basic skills deficient when providing individualized career services and training services with WIOA adult funds.

Additionally, the physical characteristics of the facilities, both indoor and outdoor, will meet compliance with 29 CFR Part 38, or most recent ADA standards for Accessible Design and the Uniform Federal Accessibility Standards by or before July 1, 2020. In some cases, the facilities are leased by neither The Partnership nor its service providers (e.g., IDES CMS or the City of Chicago). In this case, LWIA 7 is in active, urgent and ongoing negotiations with the parties to continue ADA compliance.

Services are available in a convenient, high traffic and accessible locations considering reasonable distances from public transportation and adequate parking (including parking clearly marked for individuals with disabilities). Indoor space will be designed in an “equal and meaningful” manner providing access for individuals with disabilities. |

10. PROCUREMENT OF ONE-STOP OPERATOR (Governor’s Guidelines, Section 1, Item 8(j)) (§ 678.600-635)

- *Name the procured one-stop operator and identify the agreed upon one-stop operator model used for each one-stop center in the local area. The operator may be a single entity (public, private, or nonprofit) or a consortium of entities (if the consortium of entities is composed of one-stop partners, it must include a minimum of three of the one-stop partners).*
- *Describe the functions and scope of work of the one-stop operator as defined in the Request for Proposal or as planned for the competitive procurement process.*
- *Assure that the one-stop operator will not perform any of the proscribed functions (§ 678.620(b)) to avoid a conflict of interest.*

By clicking on the boxes below, required partners in the local area affirm that the one-stop operator will not perform the following proscribed functions:

- ☒ *convene system stakeholders to assist in the development of the local plan*
- ☒ *prepare and submit local plans (as required under sec. 107 of WIOA)*
- ☒ *be responsible for oversight of itself*
- ☒ *manage or significantly participate in the competitive selection process for one-stop operators*
- ☒ *select or terminate one-stop operators, career services, and youth providers*
- ☒ *negotiate local performance accountability measures*
- ☒ *develop and submit budget for activities of the Local WDB in the local area.*

[Comprehensive One-Stop Centers (each One Stop Operator is a single entity):]

Near West Comprehensive American Job Center (Pilsen), National Able Network
 Francheska Feliciano (312) 994-8300
 1700 West 18th Street, Chicago, Illinois 60624

Mid-South Comprehensive One Stop Center, Employment and Employer Services
 Charles Townsend (773) 538-5627
 4314 South Cottage Grove, Chicago, Illinois 60653

South Suburban Comprehensive One Stop Center (Chicago Heights), National Able Network
 Francheska Feliciano (708) 898-5100
 Prairie State College, ATOC Building, Suite 148, 202 S. Halsted, Chicago Heights, Illinois 60411

North Suburban Comprehensive One Stop Center (Arlington Heights), Business and Career Services
 Lisa Maentz (847)981-7400 press 3
 723 West Algonquin Road, Arlington Heights, Illinois 60005

The procurement process used was vetted by counsel at all stages to comport with the OMB Uniform Guidelines, WIOA and all other federal, state and local laws and regulations. The procurements have been re-reviewed by counsel since the recent additional guidance from DOL and have been found to be in compliance. These procured Center Operators are currently in place and have been previously prepared by the extensive MOU negotiation process to behave as an integrated system of partners on or before July 1, 2019. In the procurement process, the following functions of the One Stop Operators were outlined:

- Work with WIOA Partners to convene meetings to support the implementation of the Memorandum of Understanding. The Operator in coordination with the WIOA Partners will develop agendas, facilitate meetings and provide minutes from the meeting.
- Coordinate WIOA service delivery of required one-stop partners and service providers.
- Coordinate WIOA partner services to business and job seekers.
- Coordinate with WIOA Partners the service delivery models in the Memorandum of Understanding for those services provided at the center and through direct linkage.
- Work with WIOA Partners for an effective referral processes for partner services that include standardization of format, follow-up requirements and reporting.
- Work with the WIOA Partners in the development of customer satisfaction feedback and reporting mechanisms.
- Work with WIOA Partners to produce a formal report of the progress implementing the Memorandum of Understanding to the Board on a quarterly basis.
- Work with WIOA Partners to coordinate the production of quarterly WIOA performance outcomes reports for the Board.
- Produce a semi-annual report to the Workforce Innovation Board (WIB) on the progress in meeting the following goals: timely convening of One-Stop Partners in furtherance of the MOU; integration by a common referral process; integration and cross training of staff and facilitation of performance and other reports to the WIB.
- Manage hours of operation at the One-Stop Center.
- Coordinate the center calendar to schedule facility usage for use of classrooms, workshops and conference rooms.
- Facilitate cross training among One-Stop System partner staff and develop annual staffing plan.

The Title 1B Request for Proposals set out the characteristics of a High-Quality One-Stop Center as follows:

Characteristics of a High-Quality One-Stop Center

The characteristics identified below, consistent with the purpose and authorized scope of each of the programs, are designed to reflect elements that the “Departments” (DOL, HUD, HHS, and DOE) believe contribute to a high-quality One-Stop delivery system. They demonstrate the spirit and intent of WIOA, and the Departments believe they will strengthen the successful integration and implementation of partner programs in One-Stop centers. For clarity and readability, the characteristics have been grouped into three functional categories: (1) Customer Service; (2) Innovation and Service Design; and (3) Systems Integration and High-Quality Staffing.

1. One-Stop Centers Should Provide Excellent Customer Service to Job Seekers, Workers and Businesses.
 - One-Stop center space reflects a welcoming environment.
 - One-Stop centers develop, offer, and deliver quality business services that assist specific businesses and industry sectors in overcoming the challenges of recruiting, retaining, and developing talent for the regional economy.
 - One-Stop centers improve the skills of job seekers and worker customers.
 - One-Stop centers create opportunities for individuals at all skill levels and levels of experience by providing customers, including those with disabilities, as much timely, labor market, job-driven information and, choice as possible related to education and training, careers, and service delivery options, while offering customers the opportunity to receive both skill-development and job placement services.
 - One-Stop centers provide career services that motivate, support and empower customers, including individuals with disabilities and other barriers, to make informed decisions based on local and regional economic demand and effectively attain their personal employment and education goals.

- One-Stop centers value skill development by assessing and improving each individual's basic, occupational, and employability skills.

2. One-Stop Centers Reflect Innovative and Effective Service Design.

- One-Stop centers use an integrated and expert intake process for all customers. The frontline staff is highly familiar with the functions and basic eligibility requirements of each program, and they appropriately assist customers and make knowledgeable referrals to partner programs, as needed and as appropriate given the authorized scope of the program.
- One-Stop centers design and implement practices that actively engage industry sectors and use economic and labor market information, sector strategies, career pathways, Apprenticeships, and competency models to help drive skill-based initiatives.
- One-Stop centers balance traditional labor exchange services with strategic talent development within a regional economy.
- One-Stop centers ensure meaningful access to all customers.
- One-Stop centers include both virtual and center-based service delivery for job seekers, workers, and employers.
- One-Stop centers incorporate innovative and evidence-based delivery models that improve the integration of education and training, create career pathways that lead to industry recognized credentials, encourage work-based learning, and use state-of-the-art technology to accelerate learning and promote college and career success.

3. One-Stop Centers Operate with Integrated Management Systems and High-Quality Staffing.

- One-Stop centers reflect the establishment of robust partnerships.
- One-Stop centers organize and integrate services by function rather than by program.
- One-Stop centers develop and maintain integrated case management systems that inform customer service throughout the customer's interaction with the integrated system and allow information collected from customers at intake to be captured once. The customer's information is properly secured in accordance with personally identifiable information guidelines, and facilitated as appropriate, with the necessary memoranda of understanding or other forms of confidentiality and data sharing agreements, consistent with federal and state privacy laws and regulations.
- One-Stop centers develop and implement operational policies that reflect an integrated system of performance, communication, and case management, and use technology to achieve integration and expanded service offerings.
- One-Stop centers use common performance indicators to ensure that federal investments in employment and training programs are evidence-based, labor market driven, and accountable to participants and taxpayers.
- One-Stop centers train and equip staff in an ongoing learning process with the knowledge, skills, and motivation to provide superior service to job seekers, including those with disabilities, and businesses in an integrated, regionally focused framework of service delivery. Center staff are cross-trained, as appropriate, to increase staff capacity, expertise, and efficiency.
- Staff members should include highly trained career counselors, skilled in advising jobseekers of their options, knowledgeable about local labor market dynamics, aware of available services inside and outside the One-Stop center, and skilled in developing customers' skills for employment success.

In this role, LWIA 7 COMPREHENSIVE ONE-STOP OPERATORS will perform the following functions:

A. Job Seeker Services

All WIOA Partners agree to make available job seeker services at centers according to each Partner's authorizing WIOA legislation. Partners also agree to make available other program services supporting job readiness and job retention to the extent specified by funding agreements and capacity.

B. Employer Services

All WIOA Partners agree to make improving business service delivery a priority in terms of meeting the workforce needs of high demand industries. The Business Services Teams (BSTs) at the Chicago Cook One Stop Centers will be coordinated by the Partnership's Business Relations and Economic Development Unit, with the other WIOA Partners, in supporting the local and regional business communities' growth and stability by leveraging economic and workforce development strategies and resources. The goal for all One Stop WIOA Partners is to identify specific workforce needs and leverage public resources and services in order to meet those needs in a timely and effective manner. Available services and resources offered include but are not limited to: labor market information, hiring fairs, on-site recruitment, job candidate pre-screening, basic skills training, on-the-job training (OJT), customized training, fidelity bonding, tax incentives, and information on hiring people with disabilities.

C. Referral Services

All Partners agree to use the referral process with customers, and an inter-agency referral process between the Partners and any other appropriate and qualified providers will be used. This referral system includes accountability between Partners that provides referral outcome information exchanges between the Partners. The use of technology to make referrals (example: Career Connect) and other technology links and services provided by the WIOA Partners will be to provide efficient, timely and effective referrals.

The One-Stop Operators will not perform any of the proscribed functions described in § 678.620(b).

If the locations of the Comprehensive One Stops change during the term of this MOU, the procurement section will reflect the names of any different and new locations.

These WIOA One Stop Locations are applicable for the Program Year 2020 Memorandum of Understanding and may be changed for subsequent MOUs for Local Workforce Area #7, Chicago and Cook County.

11. REFERRAL PROCESS (Sec. 121 (c)(2)(iii)) (Governor's Guidelines, Section 1, Item8(i)) (§678.500(b)(3)-(4))

- *In the spaces provided below, address all of the following:*
 - *Identify the method of making referrals for each partner.*
 - *Identify the method of tracking referrals.*
 - *In the introductory paragraph of this section, describe the local one-stop operator's role and responsibilities for coordinating referrals among required partners (§678.500(b)(3)).*

Please complete the Referral System matrix included on page 11 of this MOU Template.

Title I (Adult, Dislocated Worker and Youth)

The One-Stop centers at Pilsen and Chicago Heights participate in monthly meetings to review and track referrals. All front-line staff are trained in initial assessment procedures. National Able staff have access to the One-Stop Partner Directory, which serves as a resource guide and includes a process map of all partner services and basic program eligibility. The guide is reviewed on a regular basis to ensure it remains updated. In collaboration with The AJC's Core and Required WIOA partners, staff have developed a system for tracking partner agency referrals and reporting them to the Board. The frontline staff attend monthly meetings where all WIOA One-Stop Partner leaders discuss customer flow, the referral process, and progress of WIOA customers.

Title II (Adult Education and Family Literacy)

Title II, Adult Education and Family Literacy programs in the workforce area provide referrals to all other partner programs (Title I -Adult Dislocated Worker and Youth; Rehabilitation Services; Perkins/Post-

Secondary Career and Technical Education; IDES for Unemployment Insurance, Veterans Services, Wagner Peyser Employment Services, TRA, and TAA; CSBG; HUD Employment and Training; SCSEP; TANF; Job Corps; Youth Build; and additional community-based, faith-based, and other needed services in the region) as necessary to provide comprehensive services to individuals. Referrals are currently made using a paper referral form, phone, e-mail, or direct contact with a partner agency. Follow-up on referrals is through staff contact with the individual, contact with the agency referred to, or e-mail responses between agencies and monthly WIOA partners meetings.

At the Near West AJC, the tracking of clients from Title I into Title II or from Adult Education into Title I has undergone changes and improvements in the current program year, FY19, through the use of Career Connect to replace paper and email referrals. The Career Navigator at the Pilsen site is using Career Connect to track referrals, with 10 partner agencies trained in the use of Career Connect and able to track and share referrals, and two programs for which training is scheduled in Spring 2020. The navigator has made 500 referrals annually from the AJC to Title II funded programs. The program year 2019 has been a transition period into the electronic referral system with Career Connect. In PY20 all referrals will be made and tracked electronically. Career Connect is integrated between Title I and Title II. When a Title II client has reached sufficient literacy and basic skills that they are eligible for career training options, these clients will be referred and transitioned from Title II to Title I in Career Connect itself. As an example, there have been Title I eligible participants in PY19 applying for CDL training and who needed to obtain ESL Title II services first and increase their level of literacy, English skills and/or numeracy. They were then transferred back from Title II programming into their respective CDL training, which was reflected in Career Connect. Programs also continue to receive email notifications from the Navigator as referral reminders and an additional channel of communication. There have also been numbers of Wagner Peyser unemployment beneficiaries in PY19 who were referred to Title II for more basic literacy skills, which was facilitated and tracked by Career Connect. The Navigator maintains a database of referrals made to Title II programs, providing monthly and annual reports summarizing activity. Referrals from Title II sites to Title I, Title III, and Title IV are tracked at the program sites who enter the information and updated case notes in through their own Career Connect portals.

Title III (Employment Services under Wager-Peyser)

Title III (Employment Services under Wager-Peyser) – Title III, Wagner Peyser, provides referrals to other partner programs to include Title I – Adult, Dislocated Worker and Youth, Title II, Title IV, Unemployment Insurance, Veterans Services, TRA, TAA, CSBG, HUD Employment and Training, and additional community-based and faith-based services as needed to provide individuals needed supports to be successful in employment. Referrals are made using a paper referral form, phone, or e-mail with partner agencies. Referrals are also tracked at monthly WIOA partners meetings

Title IV Vocational Rehabilitation

Title IV (Division of Rehabilitation Services-DRS) – DRS makes referrals to other partner programs at all four One Stop Centers that comprise LWIA 7, including Title I – Adult Dislocated Worker and Youth; Title II- Adult Education and Perkins Technical Education; Title III; Unemployment Insurance; Veterans Services; CSBG; HUD Employment and Training and other community-based services as needed to provide comprehensive services to individuals.

Referrals made at all four One Stop centers are done in a variety of ways including; using a paper referral form, phone, e-mail or direct contact with agencies. Follow-up and tracking of referrals will be done through staff contact with the individual, contact with the agency referred to, or e-mail responses between agencies and monthly WIOA partner meetings.

Perkins/Post-Secondary Career and Technical Education

Perkins/Post-Secondary Career and Technical Education makes referrals to other Partner programs to include Title I, Title II, Unemployment Insurance, and Veterans Services. Referrals are made using the

phone, e-mail or direct contact with agencies. Follow-up of referrals is through staff contact with the individual or email responses between agencies and monthly WIOA partner meetings.

IDES/Unemployment Insurance (UI)

Unemployment Insurance provides referrals to the following Partner programs – Title I; TAA; Title III; and Veterans Services. Referrals are made using the phone, email or providing the insurance claimant with partner agency information. Referrals are discussed at monthly WIOA partner meetings

IDES/Job Counseling, Training and Placement Services for Veterans

Veterans Services provides referrals to the following Partner programs – Title I; Title II; Title III; Title IV; Unemployment Insurance; CSBG; and numerous community resources to assist Veterans with employment and other supportive services. Referrals are made using phone, e-mail, and providing agency contact information to the individual. Follow-up on referrals is through staff contact with the Veteran or e-mail response between agencies and monthly WIOA partner meetings.

IDES/Trade Readjustment Assistance – Trade Readjustment Assistance program makes referrals to other Partner programs to include Title I Dislocated Worker Program; TAA; Title III; and Unemployment Insurance. Referrals are made using a paper referral form or phone. Follow-up includes contact with the individual or contact with the agency referred to and monthly WIOA partner meetings.

Trade Adjustment Assistance (TAA) – Trade Adjustment Assistance program refers to Partner programs to include Title I; Title III; Title II; Title IV; Unemployment Insurance; CSBG; and other community resources as needed to support the individual during training or employment search. Referrals are made using a paper referral form, 211, e-mail, or direct contact with partner or community agencies. Follow-up on referrals include contact with the individual, contact with the agency referred to, or e-mail responses between agencies and monthly WIOA partner meetings.

IDES/ Migrant & Seasonal Farmworkers (MSFW)

IDES provide staff assisted services including job development, career guidance, and referral to training and supportive services for migrant and seasonal farmworkers.

National Farmworker Jobs Program (NFJP) – NA

Community Service Block Grant (CSBG)

CSBG program makes referrals to Partner programs including Title I; Title II; Title III; Title IV; Unemployment Insurance; DHS/TANF; HUD Employment and Training; Veterans Services; Job Corps; and Youth Build. Referrals are made by direct contact with Partner agencies, 211, or e-mail connection. The City of Chicago and Suburban Cook County CSBG referrals are made using a paper referral form that requests a response from the receiving agency. Follow-up on referrals is through staff contact with the individual, contact with the agency referred to, or e-mail responses between agencies.

DHS/TANF

DHS/TANF makes referrals to all Partner Programs including Title I; Title II; Title III; Title IV; Unemployment Insurance; HUD Employment and Training; Veterans Services; Job Corps; and Youth Build. Referrals are made to Partner agencies via referral form 2151 which is e-mailed to the AJC operator and a copy is also given to the customer prior to orientation. DHS has created a follow-up log that is completed by the AJC Operator. The log is submitted monthly via e-mail to DHS-TANF.

IDOC Second Chance

Second Chance refers customers to Title I, Title II, Title III, Title IV, Title V, Unemployment Insurance, Job Corps, Youth Build, and other WIOA programs where necessary. These referrals are done by phone, email and meetings as well as WIOA partner meetings.

HUD Employment and Training Activities

The Chicago Housing Authority funds a resource room attendant position at the Near West Comprehensive American Job Center (Pilsen) and Mid-South Comprehensive One Stop and will refer customers to WIOA services by Title I, Title II, Title III, Title IV and Title V and well as collaboration and referral at monthly WIOA partner meetings.

Job Corps

Identifying the method of making referrals for each partner

- Title II: Adult Education and Literacy – Any applicants over the age of 24 or who decide that Job Corps is not the best fit at this time will be referred to the Title II partner.
- Title III: Employment Programs under Wagner-Peyser – Any applicants who may not be able to commit to the Job Corps Program as a whole at this time will be referred to the Title III partner.
- Post-secondary Career and Technical Education Under Perkins – Any applicants who may qualify but are interested in fields outside of the Job Corps Program will be referred to the Post-secondary Career and Technical Education partner.
- Job Counseling, Training, and Placement Services for Veterans – Any applicants who are veterans but not interested in the traditional Job Corps format will be referred to the Job Counseling, Training, and Placement Services for Veterans partner.
- Housing and Urban Development Employment and Training Activities (HUD) – Any applicants who may qualify for the Job Corps Program but may need housing assistance for the rest of their family will be referred to the Housing and Urban Development Employment and Training Activities partner.
- YouthBuild – Any applicants who qualify for Job Corps but may not be committed to the program's format at the time and are interested in the construction field will be referred to the YouthBuild partner.

Identifying the method for tracking referrals

- To track referrals, Job Corps will utilize a spreadsheet following which applicants were referred to various partners.

Describe the local One-Stop operator's role and responsibilities for coordinating referrals among required partners

- One-Stop providers can assist with facilitating referrals between the partners and creating an environment where partners can engage and network amongst each other.

SCSEP

Easterseals (Chicago-SCSEP)

Easterseals provides applicants with a comprehensive assessment as a requirement for eligibility to participate in SCSEP. AJC partner referral forms are completed as component of the requirements for eligibility when making referrals to partners during information sessions.

National Asian Pacific Center on Aging (NAPCA)

NAPCA conducts comprehensive assessments of all applicants to the SCSEP. Information gathered from the assessment informs referrals to AJC partners and the appropriate referral forms are used to with the partners.

Community Assistance Programs (CAPs)

CAPs will collect a pre-eligibility screening document listing potential participant information. This document also lists all referrals from required partners. CAPs provides a Community-Based Organization Referral form when making referrals to other partners during its Orientation sessions.

YouthBuild

Community Assistance Programs (CAPs)

Through pre-scheduled Orientation/Intake sessions, CAPs collects referral documents or information from required partners. CAPs provides a Community-Based Organization Referral form when making referrals to other partners during its Orientation sessions.

Community Development Institute (CYDI)

Accept referrals from E&ES for young adults (18-24) in need of services

Refer out of school youth to the Mid-South American Job Center for WIOA Services

Employment & Employer Services

Accept referrals of customers interested in employment and training from

Community Youth Development Institute. II. Provide ongoing direction and communication to Community Youth Build

Development Institute regarding service delivery, programmatic priorities and expected performance timetables

Partnering Culture and Collaboration

Each party will work to develop and maintain a spirit of collaboration, cooperation, and a "Can Do" culture to provide exemplary services for each young customer enrolled in the WIOA Youth program at the Mid-South American Job Center.

Individuals working under this Memorandum of Understanding (MOU) must be in compliance with applicable federal, state, and local laws.

Bethel Family Resource Center

Bethel Family Resource Center schedules intake/orientation sessions for potential participants within the community. Attendees are provided an overview of the program. They are informed to complete an intake assessment form. Participants who meet the eligibility criteria will be referred to the One Stop Center for follow up. Bethel will track the referrals by inputting the data into a information system (excel spreadsheet). A referral form is developed and maintained in order to keep track of the referrals. The staff will coordinate with the One Stop Center on how to disseminate information to the customers as a collective unit. The collective unit shall also work together to ensure an accurate count of referrals and retention. The American Job Center/One Stop Center closes to Bethel Family Resource Center is National Able Network located in the Prairie State College.

12. SHARED DATA AND INFORMATION (Governor's Guidelines, Section I, Item 8(k))

- *Describe how core program partners will share data and information and will collaborate to assure that all common primary indicators of performance for the core program partners in the local area will be collectively achieved.*
- *Cite examples of how service integration is leading to greater customer access for services and appropriate customer information being shared among partners. Include specific actions, partners involved and how customer access and/or information sharing improved.*

NOTE: Partners are encouraged to seek clarification from their respective core partner state agency and/or data staff.

☒ Please affirm that notwithstanding any other provisions in this MOU, only partners who have executed a separate data sharing agreement with IDES will have access to wage records and other confidential IDES data.

☒ Please affirm that participants' Personally Identifiable Information (PII) will be kept confidential.

All partners in LWIA 7 agree to share data to the fullest extent possible through agreements and practices that allow each program to comply with the state and federal laws governing it to protect personally identifiable information while working toward greater integration of services across programs. Partners will share the number of customers served and program performance to assure that all common primary performance indicators are achieved. The implementation of an integrated technology-enabled intake and case management information system for programs carried out under WIOA will be implemented as soon as practical following guidance from the State of Illinois Department of Innovation Technology. Until a data system solution is implemented, the partners agree to pursue other means of securely sharing information relevant to improved outcomes for customers and businesses. Examples of such a practice is the Title 1 Career Connect system which is intended to be in use by partners other than Title 1 as soon as is practicable.

Where statewide data sharing agreements exist, agencies that can sign onto those agreements will do so. However, recognizing that such agreements are not always going to be the proper protocol, a common Release of Information form may be developed collaboratively for use by all partners to share appropriate information allowing coordinated and/or integrated service delivery to individuals and businesses. This will allow staff to share necessary and appropriate information while still guaranteeing that Personal Identifiable Information will be kept confidential unless authorized by the customer in accordance with state and federal laws.

WIOA partners agree to a data sharing agreement that allows each program to comply with the federal laws governing it and that will be used to improve mutual referrals and communication.

Partners agree to comply with federal and state laws governing protection of personally identifiable information. Notwithstanding any other provisions in this MOU, only partners who have executed a separate data sharing agreement with IDES will have access to wage records and other confidential IDES data.

Shared Technology and System Security

WIOA emphasizes technology as a critical tool for making all aspects of information exchange possible, including client tracking, common case management, reporting, and data collection.

To support the use of these tools, each Partner agrees to the following:

- Comply with the applicable provisions of WIOA, Rehabilitation Act, and any other appropriate statutes or requirements.
- The principles of common reporting and shared information through electronic mechanisms, including shared technology.
- Commit to share information to the greatest extent allowable under their governing legislation and confidentiality requirements.
- Maintain all records of the customers or partners (e.g. applications, eligibility and referral records, or any other individual records related to services provided under this MOU) in the strictest confidence and use them solely for purposes directly related to such services.
- Develop technological enhancements that allow interfaces of common information needs, as appropriate.
- Understand that system security provisions shall be agreed upon by all partners.

- Confidentiality
- The WIOA partners agree to comply with the provisions of WIOA as well as the applicable sections of the Rehabilitation Act, and any other appropriate statute or requirement to assure the following:
- All applications and individual records related to services provided under this MOU, including eligibility for services and enrollment and referral, shall be confidential and shall not be open to examination for any purpose not directly connected with the delivery of such services.
- No person will publish, disclose use, or permit, cause to be published, disclosed or used, any confidential information pertaining to applicants, participants, or customers overall unless a specific release is voluntarily signed by the participant or customer.
- The WIOA partners agree to abide by the current confidentiality provisions of the respective statutes to which operators and other WIOA partners must adhere and shall share information necessary for the administration of the program as allowed under law and regulation. The WIOA Partner, therefore, agrees to share client information necessary for the provision of services such as assessment, universal intake, program or training referral, job development or placement activities, and other services as needed for employment or program support purposes.

Client information shall be shared solely for the purpose of enrollment, referral or provision of services. In carrying out their respective responsibilities, each party shall respect and abide by the confidentiality policies of the other parties WIOA Partner agencies share data on a regular basis - multiple agencies work on hiring events that are made available to all WIOA partner organizations to provide the largest number of WIOA customers with access to the great variety of employment opportunities that are available.

Information about hiring fairs and job opportunities are made available to all WIOA partners and several of the WIOA organizations have robust job posting sites such as Title III, Illinois Job Link and Title1B, Illinois WorkNet. The Chicago Cook Workforce Partnership has job postings on Career Connect. Multiple WIOA agencies attend and help workers who are laid off from business closing after WARN notices go out. Tracking the outcomes from hiring events and other programs to help customers find jobs are reported at the monthly WIOA partner meetings at both Comprehensive One Stop locations.

13. COSTS AND COST SHARING OF SERVICES (Sec. 121 (c)(2)(ii)) (Governor's Guidelines, Section 1, Item 1(c); Section 2) (§ 678.510(a), §678.755 and §678.760)

Please complete the Infrastructure Funding Agreement (fillable spreadsheet) and submit annually with the MOU or MOU Amendment.

In the space below and following the Governor's Guidelines – Revision 4, provide the following narrative:

1. *Affirm in the narrative that required partners negotiated infrastructure and shared local service delivery system costs specific to the applicable program year for both comprehensive one-stop centers and any affiliate or specialized centers designated by the local workforce board.*
2. *Clearly identify in the narrative the time period for which the Infrastructure Funding Agreement is effective; e.g., July 1, 2020 through June 30, 2021.*
3. *Specify in the narrative whether the budget submitted represents an interim or final budget agreement.*
4. *Describe in the narrative the agreed-upon method that each partner will contribute as a proportionate share of costs to support the services and operations of the local service delivery system.*
5. *Affirm in the narrative that each required partner meets the minimum FTE commitment of .25 FTEs in each comprehensive one-stop center and each designated affiliate site.*
 - a. *If all required partners agree for a partner to commit to less than .25 FTE, then the local board may submit a waiver using the waiver request form included in the Report of Outcomes template (Appendix G of the Governor's Guidelines – Revision 4).*
6. *Describe in the narrative whether and which staff will be cross-trained to provide services on behalf of another required partner.*

- b. For each required partner providing cross-trained staff to deliver services on behalf of another partner, confirm how the contributing partner's shared cost allocations will be reduced in correlation with the number of FTEs that will be cross-trained to provide another partner's programs.*
7. *Please describe the invoicing process and any special deadlines for determining actual costs for each partner included in this MOU (Please note that CSBG's grant cycle requires the partner to pay all actual costs within 30 days of the partner's 12/31 invoicing deadline and within 30 days of its 6/30 invoicing deadline each program year).*
8. *Using the table provided below, include the following additional financial information for each required program partner:*
- i. Each required program partner's total cash contribution toward its proportionate share of infrastructure and local service delivery system costs; and*
 - ii. The dollar amount of a 10% variance from each partner's total cash contribution in the case that actual costs exceed budgeted costs.*

*****Tables for each comprehensive one-stop center are attached at the end of this MOU*****

		Partner's Total Cash Contribution	Dollar Amount of 10% Variance (if applicable)	Partner's Total Cash Contribution <u>plus</u> 10% Variance (if applicable)
Commerce	Title IB - Adult, Youth, & Dis. Workers			
	TAA			
	CSBG			
IDES	Title III - Wagner-Peyser			
	Title III - MSFW			
	Veterans Services			
	UI Comp Programs			
	TRA			
ICCB	Title II - Adult Education			
	Career & Tech Ed - Perkins			
DHS	Title IV - Vocational Rehab			
	TANF - DHS			
Aging	SCSEP			
DOC	Second Chance			
HUD				
Title IC - Job Corp				
Title ID - National Farmworkers				
Title ID - YouthBuild				
Other 1				

Other 2			
Other 3			
Other 4			

1. The partners agree to share proportionately in the costs of the local one stop delivery system. These costs include shared system costs for service delivery and infrastructure costs associated with the comprehensive one-stop center(s) identified in Section VII.

Shared System Costs are non-infrastructure costs to which required program partners must contribute. These shared costs may include the cost of shared services authorized for an individual participant, such as intake and assessment costs, as well as shared costs of local board functions. In-kind contributions to shared system costs are permissible.

Infrastructure Costs are non-personnel costs that are necessary for the general operation of a comprehensive one-stop center, including the rental costs of facilities, the costs of utilities and maintenance, equipment (including assessment-related products and assistive technology for individuals with disabilities) and technology to facilitate access to the one-stop center, including the centers planning and outreach activities.

Per the Governor's Guidelines, local comprehensive one-stop center infrastructure costs and local one-stop delivery system costs to be shared among all required partners are defined in the Standard Budget Format for Shared Costs. As indicated in section 4-5 (MOU Development), all partners participated in the negotiation process for infrastructure costs.

2. The cost sharing agreement is effective from July 1, 2020 through June 30, 2021. Annually, the required program partners shall negotiate infrastructure costs of the Comprehensive One-Stop Centers and other shared costs.

Three MOU partner meetings were held with the WIB Co-Chairs' designated representative presiding to reach a consensus on shared costs. A summary of shared costs was distributed to partners in advance of Negotiation Meeting 1, when Partners confirmed the infrastructure and service delivery system costs to be shared for PY20 and confirmed the FTE cost allocation methodology. Questions were posed and answered during the meeting and confirmed in writing after the meeting. Draft budget spreadsheets with preliminary FTE commitments by Partner were distributed in advance of Negotiation Meeting 2, when Partners confirmed preliminary cost allocations for all comprehensive one-stop centers. A final draft budget was distributed in advance of Negotiation Meeting 3, when Partners confirmed the final draft cost allocations and contribution methods to pay their share of allocated costs for infrastructure and service delivery system costs. Between each meeting, continuous communication occurred with Partners to confirm their FTE commitments, cost allocations, contribution methods and other service delivery commitments described throughout this MOU.

All partners agree that if consensus cannot be reached specific to any portion of the MOU after negotiations, the partner(s) objecting may submit in writing a formal justification for their objection(s). This justification should be submitted to the Co-Chairs of the Workforce Innovation Board for review by the Executive Committee of the Board. The Executive Committee will review the objection(s) and provide recommendations on how to reach consensus on the outstanding

issue(s). The recommendations will be forwarded to the MOU negotiation team for review and approval.

Once consensus is reached and the MOU is executed, a partner may only object during the MOU duration period if there has been a significant change in funding or administrative services. These objections will follow the same procedure as defined above.

3. The budget presented as part of this MOU is a final budget agreement.
4. As recommended in the Governor's Guidelines, an FTE method was used for each partners' proportional share of costs to support the services and operations of the system.
5. All core partners will provide their services either on-site or through direct linkage technology consistent with the Governor's Guidelines. Each required partner meets the minimum FTE commitment of .25 FTE in each comprehensive one-stop center.
6. The WIOA partners at the Comprehensive One Stop Centers will include cross training on WIOA partner services as a part of the One Stop Service Integration plan which will be discussed at monthly Center Level Team meetings. Those cross-training processes will be reported to the Chicago Cook Workforce Innovation Board and Committees along with other One Stop integration metrics.
7. Each partner will be billed for agreed upon costs on a quarterly basis per the MOU and agreed upon subleases. The billing will reflect actual costs during the quarter.

A full review of the MOU will be completed annually to ensure that there are no substantive changes that need to be implemented prior to the MOU's three-year expiration date.

Notwithstanding, and in addition to, the required annual review and negotiation of infrastructure and other shared costs, if substantial changes do occur before the MOU's three-year expiration date, the local board may convene the partners to jointly address any necessary modifications; or any party to the MOU may request, in writing, the local board to convene the partners to conduct an interim review of the situation. The local board will determine the need to convene all parties to the MOU to review proposed changes and negotiate revisions to the MOU. The MOU will be amended with agreement for partner agencies and executed by the authorized partner signatures.

8. **Tables for each comprehensive one-stop center are attached to the end of this MOU.**

- ☒ In accordance with the State Finance Act (30 ILCS 105/30), this MOU is contingent upon and subject to the availability of funds. A State Agency Partner may terminate or suspend this MOU, in whole or in part, without penalty or further payment being required, if (i) the funds to which this MOU commits a State Agency Partner have not been appropriated or otherwise made available to the State Agency Partner by the State or the Federal funding source, (ii) the Governor or a State Agency Partner reserves funds, or (iii) the Governor or a State Agency Partner determines that funds will not or may not be available for payment. The State Agency Partner shall provide notice, in writing, to the other Partners of any such funding failure and its election to terminate or suspend this MOU as soon as practicable. Any suspension or termination pursuant to this paragraph will be effective upon the date of written notice unless otherwise indicated.

- ☒ All required partners a party to this MOU acknowledge that the ability of any partner to contribute its agreed contribution to the One-Stop costs is contingent on the availability of State and/or federal funding for its respective program(s).

**14. AMENDMENT PROCEDURES AND RENEWAL PROVISIONS (Sec. 121 (c)(2)(v))
(Governor's Guidelines, Sections 5 & 6) (§ 678.500(b)(5)(6))**

- *Describe the procedures for amending the MOU annually or any time substantial changes have occurred before the MOU's three-year expiration date.*

NOTE: Ensure the MOU reflects the most recent date as amendments and renewals are approved.

[This MOU may be amended, on an annual basis, upon mutual agreement of the parties that is consistent with federal, state, or local laws, regulations, rules, plans or policies or for one or more of the following reasons:]

1. The addition or removal of a partner from this MOU.
2. Removal or addition of program responsibilities for any partner that administers more than one federal program.
3. A change in the one-stop operator or a change in the physical location of the comprehensive one-stop center.
4. A change in the services, service delivery methods currently utilized, referral methods, or methods to allocate costs.
5. The need to renegotiate a partner's proportionate share of costs based on changes in the method of service delivery or program or funding changes that affect a partner's continued ability to meet its shared cost obligations.

All amendments will involve the following process:

1. The Parties seeking an amendment will submit a written request to the WIB that includes:
 - The requesting party's name.
 - The reason(s) for the amendment request.
 - Each Article and Section of this MOU that will require revision.
 - The desired date for the amendment to be effective.
 - The signature of the requesting party's authorized representative.

If the request is approved, the LWIA 7 WIB will notify the remaining parties of the intent to amend and will provide each remaining party thirty (30) days from the date of the notice (unless another time frame is specified in the notice or the WIB bylaws) to review the anticipated changes and to submit a response to the LWIA 7 WIB. Failure by a party to respond within the prescribed timeframe will be deemed that party's approval of the proposed changes.

In the event that a remaining party has questions and/or concerns regarding the proposed amendment, the party must list its questions and/or concerns in writing and submit the list to the LWIA 7 WIB within the specified timeframe.

The WIB will review the listed questions/concerns and will issue a response within fifteen (15) days of the WIB meeting after receipt of the list. If the LWIA 7 WIB deems it necessary, the listed questions/concerns will be sent to all other parties and/or a meeting with all parties will be scheduled to discuss the proposed changes and to achieve consensus on a final amendment draft. Similarly, any disputes that evolve after the

agreement is reached will be submitted to the LWIA 7 WIB and resolved using the same timing and process as listed above.

The final approved amendment draft will be signed by authorized representatives of the affected partners, and then submitted to LWIA 7 WIB for the final signature. The WIB will distribute copies of the fully executed amendment to all parties.

An annual review and modification of the budget and shared cost portion of this MOU will be done to ensure actual costs are reflected and that all partners review and approve the infrastructure and system cost budgets.

15. ADDITIONAL LOCAL PROVISIONS (OPTIONAL) (Sec. 121(c)(2)(B)) (§678.500(c))

System Development and Operations

A. Local Governance and Leadership Structure:

1. The LWIB and its Committees will work with all WIOA required partners to operate the Comprehensive One Stop Centers to achieve the objectives of the WIOA legislation.
2. The Service Delivery Committee of the LWIB and the Youth Council are policy and resource planning bodies which include authorized decision makers from each WIOA partner reporting to the Workforce Innovation Board of LWIA 7.
3. The WIOA Required Partners Team is comprised of middle and upper-management WIOA partner representatives and oversees the center-level management of the Chicago Cook Comprehensive One Stop Centers. The Team is responsible for overseeing and implementing WIOA partner policies, projects and initiatives and monitoring progress in areas such as: facility maintenance, customer service, service delivery, and customer flow.
4. The WIOA Center-Level Teams are comprised of the WIOA Partners' center-level managers and are facilitated by The Partnership's Field Operations Manager. A Center-Level team oversees and manages the day-to-day operation of Chicago Cook Comprehensive One Stop Centers and is directly responsible for the implementation of the WIOA partners' Team's policies, service changes, and projects in a collaborative, efficient manner. This Team manages the Continuous Quality Improvement (CQI) systems for the Centers. Significant issues with, and ongoing analysis of, customer satisfaction metrics, and any requirements for additional resources will be presented by CQI representatives to The Partnership for action.

Administrative and Operations Management Sections

License for Use

During the term of this MOU, all WIOA partners to this MOU shall have a license to use the space at the Comprehensive One Stop Centers for the sole purpose of conducting acceptable services as outlined herein.

Supervision/Day to Day Operations

The office hours for the staff at the Centers will be established by the WIOA partners. All staff will comply with the holiday schedule of their primary employer and will provide a copy of their holiday schedule to the Center Level Teams at the beginning of each fiscal year.

Each WIOA partner shall be solely liable and responsible for providing all legally required employee benefits to, or on behalf of, its employee(s). In addition, each WIOA partner shall be solely responsible and save all other WIOA partners harmless from all matters relating to payment of each WIOA partner's employee(s), including compliance with social security withholding, workers' compensation, and all other regulations governing such matters.

Grievances and Complaints Procedure

The WIOA partners agree to establish and maintain a procedure for WIOA participant grievances and complaints as outlined in WIOA. These procedures will allow the customer or entity filing the complaint to exhaust every administrative level in receiving a fair and complete hearing and resolution of their grievance. The WIOA partner further agrees to communicate openly and directly to resolve any problems or disputes related to the provision of services in a cooperative manner and at the lowest level of intervention possible.

Modifications and Revisions

This MOU constitutes the entire agreement between the WIOA partners, and no oral understanding not incorporated herein shall be binding on any of the parties hereto. This MOU may be modified, altered, or revised, as necessary, by mutual consent of the parties, or by the issuance of a written amendment, signed and dated by the parties. The Chicago Cook Workforce Partnership reserves the right to amend, or modify, the scope, direction, structure and content of this MOU when such written amendment or modification may be required as a result of newly enacted federal legislation, revised Chicago Cook Workforce Partnership policies, or changes in the local economy or labor market. In the case of any changes, signatories to this MOU will acknowledge agreement by executing an amendment.

Termination

The WIOA partners understand that implementation of the system is dependent on the good faith effort of every WIOA partner to work together to improve services to the community. The parties also agree that this is a project where different ways of working together and providing services are being tried. In the event that it becomes necessary for one or more parties to cease being a part of this this MOU, said entity shall notify the Chicago Cook Workforce Partnership, in writing, 30 days in advance of that intention. If the affected One Stop Center would then no longer meet the definition of a Comprehensive One Stop Center, prior state review may be required before any termination takes effect.

Severability of Provisions

Should any part or provisions of this MOU be rendered invalid by reason of any existing or subsequently enacted legislation or other action of law, such invalidation of any part or provision of this MOU shall not invalidate the remaining portions thereof, and they shall remain in full force and effect. In the event of any invalidation, either The Partnership or the WIOA Partners, upon thirty (30) business days' notice, may request amendment of this MOU.

Hold Harmless/Indemnification/Liability

Each WIOA partner hereby agrees to indemnify, defend and hold harmless all other parties identified in this MOU from and against any and all claims, demands, damages and costs arising out of or resulting from any acts or omissions which arise from the performance of the obligations by such indemnifying party pursuant to this MOU. In addition, all other parties to this MOU agree to indemnify, defend and hold harmless each other from and against all court costs and attorneys' fees arising out of or resulting from any acts or omissions which arise from the performance of the obligations by such indemnifying party pursuant to this MOU. It is understood and agreed that all indemnity provided herein shall survive the termination of this MOU.

Successors and Assigns

This Agreement shall be binding upon the successors and assigns of the parties to this Agreement.

16. ADDITIONAL PARTNERS (Sec. 121 (b)(2))

None.
17. AUTHORITY AND SIGNATURES (Governor’s Guidelines, Section 1, Item 8(p); Section 5, Items 28-29) (§678.500(d))
<ul style="list-style-type: none"> • <i>Include a statement that the individuals signing the MOU have authority to represent and sign on behalf of their program under WIOA.</i>
<p>The undersigned parties acknowledge that they possess the authority to enter into this Agreement on behalf of their organization and that they shall exercise due diligence and good faith in carrying out the principles and obligations of the Agreement.</p> <p>By signing this document, the parties acknowledge their understanding of, and agreement with, the principles and service commitments outlined in the Agreement</p>
18. ATTACHMENTS
<p>Each Party acknowledges and agrees that the Attachments listed in this Section are attached hereto and incorporated into this MOU. Further, each Party acknowledges and agrees that by signing this MOU it agrees to be bound by the terms and conditions of the Attachments.</p> <p>LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS <input checked="" type="checkbox"/></p> <p>INCLUDES:</p> <ul style="list-style-type: none"> • CAREER SERVICES AVAILABLE THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S) • OTHER PROGRAMS AND ACTIVITIES AVAILABLE THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S) • SERVICE DELIVERY METHOD THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S) <p>IDES NON-DISCLOSURE AGREEMENT <input checked="" type="checkbox"/></p> <p>ONE-STOP OPERATING BUDGET SPREADSHEET FOR PY20 <input checked="" type="checkbox"/></p> <p>OTHER</p> <ul style="list-style-type: none"> • COST SHARING VARIANCE TABLE FOR PILSEN • COST SHARING VARIANCE TABLE FOR CHICAGO HEIGHTS • COST SHARING VARIANCE TABLE FOR MID-SOUTH • COST SHARING VARIANCE TABLE FOR ARLINGTON HEIGHTS • LIST OF TITLE II PROVIDERS PRESENT AT THE PILSEN COMPREHENSIVE ONE-STOP CENTER

TEMPLATE **REFERRAL SYSTEM MATRIX**

REFERRAL BETWEEN PARTNERS																					
Instructions: Please indicate all partners to which each partner will make referrals																					
REQUIRED PARTNERS	Title I: Adult Dislocated	Title II: Adult Ed.	Title III: W-P	Title IV: Rehab. Services	Post-secondary CTE under Perkins	UI	Veterans Services	TRA	TAA	MSFW	NFJP	CSBG	SCSEP	TANF	Second Chance	HUD	Job Corps	YouthBuild	Other (specify)	Other (specify)	Other (specify)
Title I: Adult, Dislocated Worker, Youth	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Title II: Adult Education and Literacy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Title III: Employment Programs under Wagner-Peyser	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Title IV: Rehabilitation Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Post-secondary Career and Technical Education under Perkins	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unemployment Insurance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Job Counseling, Training and Placement Services for Veterans	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trade Readjustment Allowance (TRA)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trade Adjustment Assistance (TAA)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Migrant and Seasonal Farmworkers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
National Farmworker Jobs Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**TEMPLATE
REFERRAL SYSTEM MATRIX**

REFERRAL BETWEEN PARTNERS																					
Instructions: Please indicate all partners to which each partner will make referrals																					
REQUIRED PARTNERS	Title I: Adult Dislocated	Title II: Adult Ed.	Title III: W-P	Title IV: Rehab. Services	Post-secondary CTE under Perkins	UI	Veterans Services	TRA	TAA	MSFW	NFJP	CSBG	SCSEP	TANF	Second Chance	HUD	Job Corps	YouthBuild	Other (specify)	Other (specify)	Other (specify)
Community Services Block Grant (CSBG)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Senior Community Services Employment Program (SCSEP)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TANF	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Second Chance	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Housing and Urban Development Employment and Training Activities (HUD)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Job Corps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
YouthBuild	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*****See MOU narrative Section 4 for more about referrals supporting service integration and Section 11 for details by required program and provider*****

TEMPLATE
LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS

CAREER SERVICES AVAILABLE THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S)

***** SEE MOU NARRATIVE SECTION 7 FOR A DESCRIPTION OF SERVICES BY PROVIDER, BY LOCATION*****

BASIC CAREER SERVICES												
REQUIRED PARTNERS	Eligibility for Title IB	Outreach, intake, orientation	Initial Skills Assessment	Labor exchange services, including job search and placement assistance	Referral and coordination with other programs	Workforce and labor market information and statistics	Performance and cost information on providers of education, training and workforce services	Performance info for the local area as a whole	Information on the availability of supportive services	Information and meaningful assistance with UI claims	Assistance establishing eligibility for financial aid for non-WIOA training and education	
Title I: Adult, Dislocated Worker, Youth	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Title II: Adult Education and Literacy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Title III: Employment Programs under Wagner-Peyser	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Title IV: Rehabilitation Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Post-secondary Career and Technical Education under Perkins	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Unemployment Insurance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Job Counseling, Training and Placement Services for Veterans	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trade Readjustment Allowance (TRA)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Trade Adjustment Assistance (TAA)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Migrant and Seasonal Farmworkers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
National Farmworker Jobs Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Community Services Block Grant (CSBG)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Senior Community Services Employment Program (SCSEP)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
TANF	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Second Chance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Housing and Urban Development	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

TEMPLATE
LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS

BASIC CAREER SERVICES												
REQUIRED PARTNERS	Eligibility for Title IB	Outreach, intake, orientation	Initial Skills Assessment	Labor exchange services, including job search and placement assistance	Referral and coordination with other programs	Workforce and labor market information and statistics	Performance and cost information on providers of education, training and workforce services	Performance info for the local area as a whole	Information on the availability of supportive services	Information and meaningful assistance with UI claims	Assistance establishing eligibility for financial aid for non-WIOA training and education	
Employment and Training Activities												
Job Corps	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
YouthBuild	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
See MOU narrative Section 7 for details by provider, by location												

INDIVIDUALIZED AND FOLLOW-UP CAREER SERVICES												
REQUIRED PARTNERS	Comprehensive and specialized assessments	Development of an individual employment plan	Group counseling	Individual counseling	Career planning	Short-term pre-vocational services	Internships and work experience	Workforce preparation activities	Financial literacy services	Out-of-area job search assistance	English language acquisition	Follow-up services for participants in adult and dislocated worker programs
Title I: Adult, Dislocated Worker, Youth	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Title II: Adult Education and Literacy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Title III: Employment Programs under Wagner-Peyser	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Title IV: Rehabilitation Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Post-secondary Career and Technical Education under Perkins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unemployment Insurance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

TEMPLATE
LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS

INDIVIDUALIZED AND FOLLOW-UP CAREER SERVICES												
REQUIRED PARTNERS	Comprehensive and specialized assessments	Development of an individual employment plan	Group counseling	Individual counseling	Career planning	Short-term pre-vocational services	Internships and work experience	Workforce preparation activities	Financial literacy services	Out-of-area job search assistance	English language acquisition	Follow-up services for participants in adult and dislocated worker programs
Job Counseling, Training and Placement Services for Veterans	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trade Readjustment Allowance (TRA)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trade Adjustment Assistance (TAA)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Migrant and Seasonal Farmworkers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
National Farmworker Jobs Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Services Block Grant (CSBG)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Senior Community Services Employment Program (SCSEP)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
TANF	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Second Chance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Housing and Urban Development Employment and Training Activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Job Corps	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
YouthBuild	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
See MOU narrative Section 7 for details by provider, by location												

TEMPLATE
LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS

OTHER PROGRAMS AND ACTIVITIES AVAILABLE THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S)
*****SEE MOU NARRATIVE SECTION 7 FOR DETAIL BY PROVIDER, BY LOCATION*****

REQUIRED PARTNER	OTHER PROGRAMS AND ACTIVITIES PROVIDED	
Title I (Adult, Dislocated Worker, Youth)		
Title II: Adult Education and Literacy		
Title III: Employment Programs under Wagner-Peyser		
Title IV: Rehabilitation Services		
Post-secondary Career and Technical Education under Perkins		
Unemployment Insurance		
Job Counseling, Training and Placement Services for Veterans		
Trade Readjustment Allowance (TRA)		
Trade Adjustment Assistance (TAA)		
Migrant and Seasonal Farmworkers		
National Farmworker Jobs Program		
Community Services Block Grant (CSBG)		
Senior Community Services Employment Program (SCSEP)		
TANF		
Second Chance		
Housing and Urban Development Employment and Training Activities		
Job Corps		
YouthBuild		

TEMPLATE
LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS

TEMPLATE
LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS

SERVICE DELIVERY METHOD THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S)

*****See MOU narrative Section 7 for details by provider, by location*****

	SERVICES PROVIDED THROUGH <i>OWN STAFF</i>	SERVICES PROVIDED THROUGH <i>CROSS-TRAINED PARTNER STAFF</i>	SERVICES PROVIDED THROUGH <i>CONTRACTOR PROVIDER</i>	SERVICES PROVIDED THROUGH <i>DIRECT LINKAGE</i>
Title I (Adult, Dislocated Worker, Youth)		Services: <input type="text"/>	Services: <input type="text"/>	Services: <input type="text"/>
		Partner: <input type="text"/>	Provider: <input type="text"/>	Method: <input type="text"/>
Title II: Adult Education and Literacy		Services: <input type="text"/>	Services: <input type="text"/>	Services: <input type="text"/>
		Partner: <input type="text"/>	Provider: <input type="text"/>	Method: <input type="text"/>
Title III: Employment Programs under Wagner-Peyser		Services: <input type="text"/>	Services: <input type="text"/>	Services: <input type="text"/>
		Partner: <input type="text"/>	Provider: <input type="text"/>	Method: <input type="text"/>
Title IV: Rehabilitation Services		Services: <input type="text"/>	Services: <input type="text"/>	Services: <input type="text"/>
		Partner: <input type="text"/>	Provider: <input type="text"/>	Method: <input type="text"/>
Post-secondary Career and Technical Education under Perkins		Services: <input type="text"/>	Services: <input type="text"/>	Services: <input type="text"/>
		Partner: <input type="text"/>	Provider: <input type="text"/>	Method: <input type="text"/>
Unemployment Insurance		Services: <input type="text"/>	Services: <input type="text"/>	Services: <input type="text"/>
		Partner: <input type="text"/>	Provider: <input type="text"/>	
Job Counseling, Training and Placement Services for Veterans		Services: <input type="text"/>	Services: <input type="text"/>	Services: <input type="text"/>
		Partner: <input type="text"/>	Provider: <input type="text"/>	Method: <input type="text"/>
Trade Readjustment Allowance (TRA)		Services: <input type="text"/>	Services: <input type="text"/>	Services: <input type="text"/>
		Partner: <input type="text"/>	Provider: <input type="text"/>	Method: <input type="text"/>
Trade Adjustment Assistance (TAA)		Services: <input type="text"/>	Services: <input type="text"/>	Services: <input type="text"/>
		Partner: <input type="text"/>	Provider: <input type="text"/>	Method: <input type="text"/>
Migrant and Seasonal Farmworkers		Services: <input type="text"/>	Services: <input type="text"/>	Services: <input type="text"/>
		Partner: <input type="text"/>	Provider: <input type="text"/>	Method: <input type="text"/>
National Farmworker Jobs Program		Services: <input type="text"/>	Services: <input type="text"/>	Services: <input type="text"/>
		Partner: <input type="text"/>	Provider: <input type="text"/>	Method: <input type="text"/>
Community Services Block Grant (CSBG)		Services: <input type="text"/>	Services: <input type="text"/>	Services: <input type="text"/>
		Partner: <input type="text"/>	Provider: <input type="text"/>	Method: <input type="text"/>
		Services: <input type="text"/>	Services: <input type="text"/>	Services: <input type="text"/>

TEMPLATE
LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS

	SERVICES PROVIDED THROUGH <i>OWN STAFF</i>	SERVICES PROVIDED THROUGH <i>CROSS-TRAINED PARTNER STAFF</i>	SERVICES PROVIDED THROUGH <i>CONTRACTOR PROVIDER</i>	SERVICES PROVIDED THROUGH <i>DIRECT LINKAGE</i>
Senior Community Services Employment Program (SCSEP)		Partner:	Provider:	Method:
TANF		Services:	Services:	Services:
		Partner:	Provider:	Method:
Second Chance		Services:	Services:	Services:
		Partner:	Provider:	Method:
Housing and Urban Development Employment and Training Activities		Services:	Services:	Services:
		Partner:	Provider:	Method:
Job Corps		Services:	Services:	Services:
		Partner:	Provider:	Method:
YouthBuild		Services:	Services:	Services:
		Partner:	Provider:	Method:
Other (specify): 		Services:	Services:	Services:
		Partner:	Provider:	Method:
Other (specify): 		Services:	Services:	Services:
		Partner:	Provider:	Method:
Other (specify): 		Services:	Services:	Services:
		Partner:	Provider:	Method:

IDES NON-DISCLOSURE AGREEMENT

Attachment to LWIA #7 MOU

The **Illinois Department of Employment Security (“IDES”)** agrees to share confidential information, as defined below, with each One-Stop Partner (“**RECIPIENT**”) pursuant to the Memorandum of Understanding, effective on July 1, 2020 and ending on June 30, 2023, for the One-Stop Center located in Illinois Local Workforce Area #7 (“MOU”), solely for the limited purpose and to the extent as set forth in this IDES Non-Disclosure Agreement (“Agreement”). IDES and the RECIPIENT are collectively referred to as the “Parties” and individually as a “Party.” This Agreement is made by and between IDES and each RECIPIENT and as such this Agreement is separately and individually enforceable against each RECIPIENT.

1. MOU. RECIPIENT acknowledges and agrees that by signing the MOU it agrees to be bound by the terms and conditions of this Agreement, which are attached to and incorporated into the MOU. RECIPIENT’s execution of the MOU is a prerequisite for receiving any confidential information under this Agreement. In the event of conflict, this Agreement shall prevail over the MOU
2. One-Stop Partner. RECIPIENT affirms and acknowledges that it is a One-Stop Partner, as defined by the Workforce Innovation and Opportunity Act of 2014, as amended, (WIOA). RECIPIENT affirms and acknowledges that, except as otherwise provided herein, it will remain a Party to this Agreement as long as it continues to administer at least one federally funded employment, training or education program at an Illinois One-Stop Center, as defined by WIOA.
3. Term and Termination. The term of this Agreement shall begin upon the date of full execution of the MOU and shall end upon the termination of the MOU. Notwithstanding any other provision to the contrary, IDES may immediately terminate or cancel this Agreement and cease providing confidential information if RECIPIENT fails to adhere to any provision set forth in this Agreement. RECIPIENT agrees that its responsibilities and duties under this Agreement, including but not limited to its obligations regarding confidentiality and data security, shall remain in effect following the termination of this Agreement.
4. Confidential Information.
 - a) For purposes of this Agreement, “confidential information” means all data and information in whatever form produced, prepared, observed, or received under this Agreement to the extent such information is confidential within the meaning of any governing law, regulation, or directive, including, without limitation, the Illinois statute codified at 820 ILCS 405/1900 (“Section 1900”).
 - b) RECIPIENT agrees to comply with applicable laws, materials, regulations and all other state and federal requirements with respect to the protection of privacy, security and dissemination of the confidential information, including Section 1900; which is incorporated by reference into this Agreement. Protection from unauthorized use and/or disclosure specifically includes storage in a place physically secure from access by unauthorized persons, maintaining information in electronic formats such as magnetic tapes, discs, or on servers in such a way that unauthorized persons cannot obtain the information by any means, destroying all confidential information in the manner directed by IDES as soon as the information is no longer needed for RECIPIENT’s purposes, and undertaking precautions to ensure that only authorized employees and agents have access to said confidential information.
 - c) RECIPIENT agrees to instruct all personnel having access to the confidential information on the confidentiality requirements set forth in this Section and agrees to fully and promptly report any infraction to the IDES.
 - d) RECIPIENT agrees that the disclosure of the confidential information to the RECIPIENT does not convey any future ownership or use rights. RECIPIENT agrees that IDES shall retain sole and exclusive ownership of the confidential information.

IDES NON-DISCLOSURE AGREEMENT

- e) Upon the termination of this Agreement, RECIPIENT agrees to destroy or return all confidential information in the manner directed by IDES. RECIPIENT agrees that the confidential information shall not be archived or sent to a records center and shall not be retained with personal identifiers for any period longer than the term of this Agreement.
- 5. Data Specifications.
 - a) The Parties acknowledge and agree that under this Agreement IDES will not share or provide the RECIPIENT with any information obtained from an individual or employing unit during the administration of the Illinois unemployment insurance (UI) program including, but not limited to, social security numbers, benefit records and employer's wage records.
 - b) In accordance with 56 Ill. Admin. Code 2960.120, IDES may provide RECIPIENT with non-UI information contained in the Illinois Job Link (IJL) including: (i) a customer's name, address, phone number, and/or employment history; (ii) an employer's name, address, and phone number; (iii) job order information; and (iv) other non-UI information contained in IJL, provided that disclosure of such information is not prohibited under this Agreement.
- 6. Purpose and Use. RECIPIENT agrees that it will use the confidential information solely for the limited purpose of administering an employment, training or education program through an Illinois One-Stop Center in accordance with WIOA. Any dissemination or use of the confidential information other than for the purpose and use set forth in this Section without the express written authority of the Director of IDES is specifically prohibited.
- 7. Indemnification. To the extent authorized by law, RECIPIENT agrees to indemnify, assume all risk of loss, and hold harmless IDES from and against all liabilities, claims, suits, actions, judgments, damages and expenses related to or arising in connection with any acts or omissions of RECIPIENT in connection with this Agreement. RECIPIENT shall do nothing to prejudice the rights of IDES to recover against third parties for any loss.
- 8. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois. Any claim against IDES arising out of this Agreement must be filed exclusively with the Illinois Court of Claims, 705 ILCS 505/1 et seq., when said claim is within the jurisdiction of the Court of Claims.
- 9. Severability. If any provision in this Agreement is held to be invalid, illegal, void, or unenforceable, the validity, legality, and enforceability of the remaining provisions shall not be affected.

13. COSTS AND COST SHARING OF SERVICES (Sec. 121 (c)(2)(ii)) (Governor's Guidelines, Section 1, Item 1(c); Section 2) ((§ 678.510(a), §678.755 and §678.760)

Pilsen

		Partner's Total Cash Contribution	Dollar Amount of 10% Variance from Total Cash Contribution displayed as Partner's Total Cash Contribution <u>plus</u> 10% Variance (if applicable)
Commerce	Title IB - Adult, Youth, & Dis. Workers	\$32,725.95	\$35,998.55
	TAA	\$36,051.89	\$39,657.08
	CSBG	\$5,619.84	\$6,181.82
IDES	Title III - Wagner-Peyser	\$9,847.06	\$10,831.77
	Title III - MSFW	\$615.44	\$676.98
	Veterans Services	\$4923.53	\$5,415.88
	UI Comp Programs	\$6,769.86	\$7,446.85
	TRA	\$615.44	\$676.98
ICCB	Title II - Adult Education	\$15,639.35	\$17,203.29
	Career & Tech Ed - Perkins	\$5,619.84	\$6,181.82
DHS	Title IV - Vocational Rehab	\$11,239.68	\$12,363.65
	TANF - DHS	\$5,619.84	\$6,181.82
Aging	SCSEP	\$5,619.84	\$6,181.82
DOC	Second Chance	\$5,619.84	\$6,181.82
HUD		\$11,239.68	\$12,363.65
Title IC - Job Corp		\$5,619.84	\$6,181.82
Title ID - National Farmworkers		N/A	N/A
Title ID - YouthBuild		\$5,619.84	\$6,181.82

13. COSTS AND COST SHARING OF SERVICES (Sec. 121 (c)(2)(ii)) (Governor's Guidelines, Section 1, Item 1(c); Section 2) ((§ 678.510(a), §678.755 and §678.760)

Chicago Heights

		Partner's Total Cash Contribution	Dollar Amount of 10% Variance from Total Cash Contribution displayed as Partner's Total Cash Contribution <u>plus</u> 10% Variance (if applicable)
Commerce	Title IB - Adult, Youth, & Dis. Workers	\$14,265.44	\$15,691.98
	TAA	\$5,107.21	\$5,617.93
	CSBG	\$2,553.61	\$2,808.97
IDES	Title III - Wagner-Peyser	\$14,308.86	\$15,739.75
	Title III - MSFW	\$2,044.13	\$2,248.54
	Veterans Services	\$8,176.49	\$8,994.14
	UI Comp Programs	\$2,044.13	\$2,248.54
	TRA	\$2,044.13	\$2,248.54
ICCB	Title II - Adult Education	\$2,553.61	\$2,808.97
	Career & Tech Ed - Perkins	\$2,553.61	\$2,808.97
DHS	Title IV - Vocational Rehab	\$5,107.20	\$5,617.92
	TANF - DHS	\$2,553.61	\$2,808.97
Aging	SCSEP	\$2,553.61	\$2,808.97
DOC	Second Chance	\$2,553.61	\$2,808.97
HUD		N/A	N/A
Title IC - Job Corp		N/A	N/A
Title ID - National Farmworkers		N/A	N/A
Title ID - YouthBuild		\$2,553.61	\$2,808.97

13. COSTS AND COST SHARING OF SERVICES (Sec. 121 (c)(2)(ii)) (Governor's Guidelines, Section 1, Item 1(c); Section 2) ((§ 678.510(a), §678.755 and §678.760)

Mid-South

		Partner's Total Cash Contribution	Dollar Amount of 10% Variance from Total Cash Contribution displayed as Partner's Total Cash Contribution <u>plus</u> 10% Variance (if applicable)
Commerce	Title IB - Adult, Youth, & Dis. Workers	\$0.00	\$0.00
	TAA	\$474.75	\$522.23
	CSBG	\$474.75	\$522.23
IDES	Title III - Wagner-Peyser	\$6,764.58	\$7,441.04
	Title III - MSFW	\$520.35	\$572.39
	Veterans Services	2,081.41	\$2,289.55
	UI Comp Programs	\$6,764.58	\$7,441.04
	TRA	\$520.35	\$572.39
ICCB	Title II - Adult Education	\$520.35	\$572.39
	Career & Tech Ed - Perkins	\$520.35	\$572.39
DHS	Title IV - Vocational Rehab	\$1,040.71	\$1,144.78
	TANF - DHS	\$520.35	\$572.39
Aging	SCSEP	\$474.75	\$522.23
DOC	Second Chance	\$520.35	\$572.39
HUD		\$1,040.71	\$1,144.78
Title IC - Job Corp		\$1,040.71	\$1,144.78
Title ID - National Farmworkers		N/A	N/A
Title ID - YouthBuild		\$520.35	\$572.39

13. COSTS AND COST SHARING OF SERVICES (Sec. 121 (c)(2)(ii)) (Governor's Guidelines, Section 1, Item 1(c); Section 2) ((§ 678.510(a), §678.755 and §678.760)

Arlington Heights

		Partner's Total Cash Contribution	Dollar Amount of 10% Variance from Total Cash Contribution displayed as Partner's Total Cash Contribution <u>plus</u> 10% Variance (if applicable)
Commerce	Title IB - Adult, Youth, & Dis. Workers	\$136,950.68	\$150,645.75
	TAA	\$1,928.82	\$2,121.70
	CSBG	\$1,928.82	\$2,121.70
IDES	Title III - Wagner-Peyser	\$9,542.83	\$10,497.11
	Title III - MSFW	\$502.25	\$552.48
	Veterans Services	\$2,009.02	\$2,209.92
	UI Comp Programs	\$9,542.83	\$10,497.11
	TRA	\$502.25	\$554.48
ICCB	Title II - Adult Education	\$1,928.82	\$2,121.70
	Career & Tech Ed - Perkins	\$7,715.30	\$8,486.83
DHS	Title IV - Vocational Rehab	\$3,857.65	\$4,243.42
	TANF - DHS	\$1,928.82	\$2,121.70
Aging	SCSEP	\$1,928.82	\$2,121.70
DOC	Second Chance	N/A	N/A
HUD		N/A	N/A
Title IC - Job Corp		N/A	N/A
Title ID - National Farmworkers		N/A	N/A
Title ID - YouthBuild		N/A	N/A

PY20 Adult Education Providers – Pilsen Comprehensive One-Stop Center
--

- | |
|--|
| 1. A Safe Haven |
| 2. Chinese Mutual Aid Association |
| 3. Richard Daley College |
| 4. Malcolm X College |
| 5. Greater West Town Community Development Project |
| 6. Instituto del Progreso Latino |
| 7. Literacy Chicago |
| 8. PODER Learning Center |
| 9. PuiTak Learning Center |
| 10. Safer Foundation and PACE Institute |
| 11. St. Augustine College |
| 12. Universidad Popular |